

# Monthly Report

---

**Subject: Administration Report – March 2016**

---

## **I. Core Activity**

### **A. Administration**

#### **Health Promotion**

##### ***Narrative:***

Daily public health announcements via social media on topics related to Obesity, heart health, nutrition and healthy eating, breast and ovarian cancer, township updates, flu and germ prevention.

- Delivered all poison prevention poster paper to Bloomingdale School, Samuel R. Donald and Kinnelon elementary schools, Kiel and Stonybrook.
- Pequannock- Poison education at SO Big Pre-school
- Kinnelon, Stonybrook elementary and North Boulevard School in Pequannock each had handwashing education
- Began working on Sun Safety program flyer taking place in Florham Park.
- Began working and booking Asthma workshop from Amerigroup Realsolutions.

##### **Looking Forward:**

Cardiac workgroup meeting

Finalizing May Asthma program taking place in Pequannock Library and Skin Cancer screening at the Florham Park pool, both programs will be open to everyone.

# Monthly Report

## B. Environmental Health

### Recreational Bathing

	<b>Bloomingtondale</b>	<b>Florham Park</b>	<b>Kinnelon</b>	<b>Pequannock</b>	<b>Riverdale</b>
Plan Review	0	0	0	0	0
Total facilities licensed	0	0	0	0	0
Facilities inspected	0	4	0	0	0
Facilities re-inspected	0	0	0	0	0
Enforcement action	0	0	0	0	0

### Youth Camps

	<b>Bloomingtondale</b>	<b>Florham Park</b>	<b>Kinnelon</b>	<b>Pequannock</b>	<b>Riverdale</b>
Total licensed	0	0	0	0	0
Pre-operational inspections	0	0	0	0	0
Re-inspections	0	0	0	0	0

### *Narrative*

--

# Monthly Report

## Food Surveillance

	Bloomingtondale	Florham Park	Kinnelon	Pequannock	Riverdale
Plan reviews	0	0	0	0	0
Total licensed	1	2	0	4	0
Establishments inspected	10	29	7	24	8
Requiring re-inspections	0	0	0	0	1
Complaints	0	0	1	1	1
Enforcement action	0	0	0	0	0
Vending machines licensed	0	0	1	5	0

### ***Narrative:***

Pequannock: Moes- Food Handling

Kinnelon: Kinnelon Pizza- suspected food borne - unconfirmed

Riverdale: Retail food complaint/Precious Chinese Restaurant- Newark Pompton Tpke

## Public Health Nuisance

	Bloomingtondale	Florham Park	Kinnelon	Pequannock	Riverdale
Complaints	1	0	0	1	6
Investigations	4	1	1	2	3
Enforcement actions	0	0	0	0	0

### **Enforcement Actions and Complaint Investigations**

#### **Bloomingtondale:**

- Roy Ave- Mold in house- ongoing

#### **Florham Park:**

- Broadway- stagnant water

#### **Riverdale:**

- Post Lane – mold and septic malfunction – abated
- Newark Pompton Tpk. – septic odor – unconfirmed
- South Corporate – stagnant water – abated
- DeGraw Rd. – bedbugs and urine smell – abated
- Matthews Rd – discoloration in well water - unconfirmed
- Van Duyne Ave – property maintenance - ongoing

# Monthly Report

## Water and Wastewater

	<b>Bloomingtondale</b>	<b>Florham Park</b>	<b>Kinnelon</b>	<b>Pequannock</b>	<b>Riverdale</b>
Well permits	2	0	0	0	0
Septic permits	3	0	9	4	1
Septic construction inspections	1	1	20	0	3
Sewage site inspections	0	0	0	0	0
Complaints	0	0	0	0	0

## Body Art

	<b>Bloomingtondale</b>	<b>Florham Park</b>	<b>Kinnelon</b>	<b>Pequannock</b>	<b>Riverdale</b>
Massage salon inspections	0	0	0	0	0
Tanning salon inspections	0	0	0	0	0
Body art inspections	0	0	0	0	0

# Monthly Report

## C. Communicable Diseases Reportable Disease

	Bloomingtondale	Florham Park	Kinnelon	Pequannock	Riverdale
Gastrointestinal Diseases	1	1	0	0	0
Hepatitis B	0	0	1	0	1
Hepatitis C	1	1	0	0	0
Lyme Disease	2	0	2	2	1
Vaccine Preventable Diseases	0	0	0	1	0
Other Reportable Diseases	0	0	1	1	0

### Communicable Disease Section

#### Pequannock-

VPD [1 case] = Influenza, Other [1 case] = HIB [not a case]

#### Kinnelon

Other [1 case] = Rocky Mountain spotted fever

#### Outbreak Investigations [5]

##### Pequannock

1. Cedar Crest Mountain View Gardens----[ 2 outbreaks concurrently]

Respiratory Outbreak-

+ Influenza A and B {reported 2/29/16 – completed 3/24/16}

GI Outbreak

+Norovirus [reported 3/4/16 – completed 3/22/16}

##### 2. Holy Spirit School

Respiratory Outbreak

+ Influenza A and B [reported to LHD 3/1/16 – ongoing]

\*\*\* PHN /REHS staff made a total of 3 visits to the school to review surveillance and control measure with school nurse, principal and custodial staff.

##### Florham Park

3. Brookdale Senior Living

Legionella outbreak [July 2015- ongoing

Conference call with the facility and involved parties held 3/14/16

GI Outbreak

Reported to LHD – 3/25/16 increase activity of vomiting/diarrhea- ongoing}

##### 4. Brighton Gardens

GI Outbreak

Reported to LHD 3/29/16 increase activity of diarrhea/vomiting –ongoing}

# Monthly Report

## Immunizations – School Program

### Communicable Disease continued:

Brookdale (Legionella) update:

- Monthly water sampling to continue
- CSC (contractor) to meet at the end of March with four different vendors to go over on-site treatment devices and provide recommendations on what unit to install
- CSC is focused on putting together a Water Management Plan for Brookdale, using American Society of Heating, Refrigeration, and Air Conditioning Guidelines
- Dead legs in plumbing have been removed as identified by Brookdale’s plumber
- Flushing of the system continues internally
- Pequannock PHNs will reach out to Brookdale nurse to go over policies and procedures for immunocompromised residents.
- There will be another conference call in April after the next round of samples are received.

	<b>Bloomingtondale</b>	<b>Florham Park</b>	<b>Kinnelon</b>	<b>Pequannock</b>	<b>Riverdale</b>
Total schools	0	0	0	0	0
Schools Audited	0	0	0	0	0
Enforcement	0	0	0	0	0
<b>Total preschools</b>	0	0	0	0	0
i. Preschools Audited	0	0	0	0	0
ii. Preschools Reinspected	0	0	0	0	0
<b>Total Elementary Schools K-5</b>	0	0	0	0	0
i. Elementary School K-5 Audited	0	0	0	0	0
ii. Elementary School K-5 Re-inspected	0	0	0	0	0
<b>Total Middle Schools 6-8</b>	0	0	0	0	0
i. Middle School 6-8 Audited	0	0	0	0	0
ii. Middle School 6-8 Re-inspected	0	0	0	0	0
<b>Total High Schools 9-12</b>	0	0	0	0	0
i. High School 9-12 Audited	0	0	0	0	0
ii. High School 9-12 Re-inspected	0	0	0	0	0

### School Audits

# Monthly Report

## Rabies & Zoonosis Control

	Bloomingtondale	Florham Park	Kinnelon	Pequannock	Riverdale
Dog licenses issued	166	50	256	71	58
Cat licenses issued	62	3	0	8	10
Pet shops, kennels inspected	0	0	0	0	0
Animal bite investigations	0	1	0	2	0
Unlicensed dogs found on canvass	0	0	0	0	0
Dogs impounded	0	0	0	0	0
Cats impounded	0	0	0	0	0
Dogs redeemed	0	0	0	0	0
Cats redeemed	0	0	0	0	0
Dogs adopted	0	0	0	0	0
Cats adopted	0	0	0	0	0
Dogs euthanized	0	0	0	0	0
Cats euthanized	0	0	0	0	0
Dogs vaccinated in free clinic	0	0	0	0	158
Cats vaccinated in free clinic	0	0	0	0	43

### *Narrative:*

**Florham Park:** Feral cat update: of the 4 cats that were rescued: (1) died after receiving vaccinations,(1) was adopted 2/18/16, (2) are still at the shelter waiting to be adopted  
**Riverdale:** Bubbles and Bones – unsanitary conditions – unconfirmed  
**Pequannock:** Lincoln Park road- unlicensed cat- ongoing

# Monthly Report

## D. Maternal and Child Health

### Infant & Preschool Children – 6 months to 18 years

	Bloomingtondale	Florham Park	Kinnelon	Pequannock	Riverdale
Children served annually <200% federal poverty level (unduplicated)	0	0	0	0	0
Total visits	1	0	0	0	0
Referred	0	0	0	0	0
Children immunized (unduplicated)	0	0	0	0	0
Total immunizations	4	0	0	0	0
Influenza Vaccinations	1	0	0	0	0

### Maternal Child Health Section

CHC

1 child Physical /immunizations- 5 vaccines given

1 adult – shingles vaccine given

### Childhood Lead Poisoning

	Bloomingtondale	Florham Park	Kinnelon	Pequannock	Riverdale
Risk assessments	0	0	0	0	0
Age appropriate children referred for screening	0	0	0	0	0
Initial positives	0	0	0	0	0
Confirmed positive by venous	0	0	0	0	0
Residences abated	0	0	0	0	0

### *Narrative*



# Monthly Report

## F. Adult Health

### 1. Cancer Services

	<b>Bloomingtondale</b>	<b>Florham Park</b>	<b>Kinnelon</b>	<b>Pequannock</b>	<b>Riverdale</b>
Individuals screened for skin cancer	0	0	0	0	0
Referrals for skin cancer	0	0	0	0	0
Male prostate screening	0	0	0	0	0
Referrals for prostate cancer	0	0	0	0	0
Referrals diagnosed with prostate cancer	0	0	0	0	0

### 2. Cardiovascular Disease

	<b>Bloomingtondale</b>	<b>Florham Park</b>	<b>Kinnelon</b>	<b>Pequannock</b>	<b>Riverdale</b>
Hypertension screenings	15	18	4	0	23
Referred for medical evaluation	0	0	0	0	0
Educational programs	0	0	0	0	0
Educational program participants	15	18	4	0	23
Newly diagnosed hypertensive	2	0	0	0	0
Cholesterol screening	0	0	0	0	0
Referred for medical evaluation	0	0	0	0	0

# Monthly Report

### 3. Adults (18-59) Adult Health Services/PHN Visits

**Table 1**

	Bloomingtondale	Florham Park	Kinnelon	Pequannock	Riverdale
Adults screened (unduplicated)	0	0	0	0	0
Referred	0	0	0	0	0
All PHN visits	0	0	0	0	0

**Table 2 Adult Immunizations (doses) 18 – 59 years of age**

	Bloomingtondale	Florham Park	Kinnelon	Pequannock	Riverdale
Seasonal influenza vaccine	0	0	0	1	0
Zostavax vaccine	0	0	0	0	0
Pneumococcal vaccine	0	0	0	0	0
Tetanus vaccine	0	0	0	0	0

### 4. Older Adults (60+ years of age) Adult Health Services/PHN Visits

**Table 1**

	Bloomingtondale	Florham Park	Kinnelon	Pequannock	Riverdale
Adults screened (unduplicated)	0	0	0	0	0
Referred	0	0	0	0	0
All PHN visits	1	0	0	1	0

Public Health Nursing Visits-

**Pequannock**

Sue responded to a request by Police re: elderly gentleman with dementia wandering. [Second time]...contact made with the family regarding safety issues of the resident

**Bloomingtondale**

Sue and Jean responded to a resident residing at Bloomingtondale Health Center who wrote letters to Health Department with concerns. Contact made with the family and facility to address the patients concerns.

# Monthly Report

**Table 2 Adult Immunizations (doses) 60 + years of age**

	<b>Bloomingtondale</b>	<b>Florham Park</b>	<b>Kinnelon</b>	<b>Pequannock</b>	<b>Riverdale</b>
Seasonal influenza vaccine	1	0	0	0	0
Zostavax vaccine	0	0	0	1	0
Pneumococcal vaccine	0	0	0	0	0
Tetanus vaccine	0	0	0	0	0

## II Elective Activity

### A. Vision

#### Vision

	<b>Bloomingtondale</b>	<b>Florham Park</b>	<b>Kinnelon</b>	<b>Pequannock</b>	<b>Riverdale</b>
Total adult vision screening	0	0	0	0	0
Total preschool vision screening	0	0	0	17	0
Glaucoma screening	0	0	0	0	0
Vision acuity	0	0	0	17	0
referred	0	0	0	4	0

#### Narrative:

#### Preschool Vision Screening

Pequannock

#### Sunset Co-op

Total Screened 17 [4year old class]

Referrals 4

# Monthly Report

## III. Vital Statistics

	Bloomingtondale	Florham Park	Kinnelon	Pequannock	Riverdale
<b>I. Records Accepted</b>					
<b>Marriages:</b>	2	1	2	0	0
Resident					
Non-resident	0	6	0	1	0
<b>Domestic Partnership:</b>	0	0	0	0	0
Resident					
Non-resident	0	0	0	0	0
<b>Civil Union:</b>	0	0	0	0	0
<b>Resident</b>					
Non-resident	0	0	0	0	0
<b>Births:</b>	0	0	0	2	0
Resident					
Non-resident	0	0	0	58	0
<b>Deaths:</b>	1	4	0	15	1
Resident					
Non-resident	2	1	0	22	1
<b>Fetal Death:</b>	0	0	0	0	0
Resident					
Non-resident	0	0	0	0	0
<b>II. Residential Deaths by Cause</b>					
Cardiac Arrest	0	0	0	6	1
Cancer	0	0	0	4	1
Stroke	0	1	0	0	0
Respiratory Disease	0	3	0	2	0
Accidents	0	0	0	1	0
Suicides	0	0	0	0	0
All others	3	6	0	6	2

# Monthly Report

## IV. Revenues

	<b>Bloomingtondale</b>	<b>Florham Park</b>	<b>Kinnelon</b>	<b>Pequannock</b>	<b>Riverdale</b>
Licenses	\$100.00	\$200.00	\$40.00	\$1,360.00	\$0.00
Permit fees	\$685.00	\$0.00	\$650.00	\$350.00	\$0.00
Personal Health Programs	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00
Animal control	\$3,026.00	\$1,374.00	\$7,733.00	\$2,100.00	\$1,125.00
Vital Statistics	\$124.00	\$1,534.00	\$91.00	\$6,954.00	\$431.00
<b>Total Revenues</b>	<b>\$3,935.00</b>	<b>\$3,108.00</b>	<b>\$8,514.00</b>	<b>\$10,784.00</b>	<b>\$1,556.00</b>

### **Meetings/Trainings:**

The entire department attended Cultural Diversity Training, sponsored by Rutgers University. Gail was awarded a scholarship to attend "Open Forum for QI in Public Health", sponsored by the National Network of Public Health Institute to be held April 7-8 with all expenses paid.

**Accreditation Update: Please see attachments below.**

### **Programs/ Education (Public Health Nurses)**

Sue renewed CPR certification

Sue attended Morris County Public Health Nurses meeting. "Mosquito Vector of Zika and other arbovirus." Presenter: Kristian McMorland, Morris County Division of Mosquito Control.

Sue and Jean participated in a Webinar entitled "Stop Norovirus: Protect yourself and others"

# Monthly Report

**Pequannock Township  
Health Department**



## March 2016 Accreditation Update

**Domain 2:** Investigate health problems and environmental public health hazards to protect the community

- Create an emergency test call out log
  - Update the first quarter of the year with email test sent to all employees on 1/25/2016
  - Plan for second quarter test via phone or text messaging

**Domain 3:** Inform and Educate about Public Health Issues

- Met with Christie to go over documents required for this domain; gathered documentation that is readily available and uploaded into appropriate accreditation folders; planned for obtaining documents for areas that are deficient
- Created health department brand that is to be used on all health department materials (see on top of this document)

**Domain 8:** Maintain a competent workforce

- Uploaded information for employee wellness into appropriate folder
  - Health Van for employees 2016
  - Free flu vaccines for employees 2015-2016

**Domain 9:** Use performance management system to monitor achievement of organizational objectives

- Created orientation packets for new employees
  - Updated orientation packets to include signatures regarding:
    - Review of employee manual
    - Review of computer policies
    - Review of Vehicle policies

**Domain 11:** Maintain administrative and management capacity

# Monthly Report

- Upload Pequannock Township Employee Manual table of contents into appropriate accreditation folder
- Update and upload Pequannock Township and Pequannock Health Department organizational chart
- Ensure that staff review employee manual and acknowledge receipt
- Ensure that staff review vehicle use policies and acknowledge
- Ensure that staff review computer network and internet policy and acknowledge
- Ensure that Exposure Control Plan is reviewed and updated for 2016

## April 2016 Accreditation Update

**Domain 11:** Maintain administrative and management capacity

- Revise orientation checklist to contain information on Employee Manual Review, documents received and reviewed: computer policy and vehicle use policy acknowledgement
  - Distribute at staff meeting for all staff to review and sign

## Open Forum for Quality Improvement in Public Health

**Dates:** April 7-8, 2016

**Place:** Indianapolis, IN

1. Building a Culture of Health: How Public Health Can Thrive in a Rapidly Changing World
  - a. Cultureofhealth.org
2. Using a Survey Tool to Assess Customer Satisfaction with Local Public Health Services
  - a. Three basic questions to include on all surveys (each division will add one additional question which is changed annually)
    - i. Were you treated well? (Likert scale)
    - ii. Were you helped with your problem? (Likert scale)
    - iii. Did you learn something? (Yes/no)
  - b. Internal and external surveys
    - i. Break down quarterly in excel chart
    - ii. Internal use Survey Monkey
    - iii. External use paper survey with postage paid envelope included
3. Using Performance Dashboards to Measure Organizational Health and Facilitate Internal QI  
Association of State and Territorial Health Officials (ASTHO)  
The Performance Dashboard is intended to serve as a tool for state health agency executives (SHOs and Senior Deputies) to utilize and track comparable benchmarks that can be used toward improved decision making, leading to more efficient and quality health services
  - a. Geared more towards state health departments; appears to be more leadership at the state level in other states as compared to NJ.

# Monthly Report

- i. Ex. Florida turns around infant mortality data in one month where it used to be two years
      - ii. 9 states were included in a pilot test
  - 4. Public Health Wars: The Accreditation Force Awakens A PHAB Town Hall on Challenges and Opportunities in Accreditation
    - a. Small health department:
      - i. PHAB is working on an accreditation product that will be a pathway to accreditation; should be ready by the spring of 2017; it will be doable and will lead HDs to accreditation
      - ii. “Foundational PH Model” will be used for small HDs
      - iii. Fees are a concern
        - 1. Fee scale is changing to an initial fee and then an annual maintenance fee
          - a. Fees reduced for categories 8 to 5
          - b. Initial fee plus annual fee for review of QI and will include reaccreditation fee so towns can plan for annual budgeting
- 5. Perspectives on Innovating Health in the 21<sup>st</sup> Century
  - a. Culture of Health Action Frame Work; making health a shared value
    - i. Drivers & Mindset and expectations:
      - Value on health interdependence
      - Value on well-being
      - Public discussion on health promotion and well-being
      - Sense of community & Civic engagement
    - ii. fostering cross section collaboration to improve well being
      - Number and quality of partnerships
      - Investment in cross-sector collaboration
        - Public Health
        - Health Care
        - Education
      - Policies that support collaboration
  - b. Creating healthier more equitable communities
    - i. Built environment/physical conditions
      - Housing affordability
      - Access to healthy foods
      - Youth Safety
    - ii. Social and economic environment
      - Residential segregation
      - Early childhood education
      - Public libraries
    - iii. Policy and governance
  - c. Strengthening integration of health services and systems
    - i. Access to public health; stable health insurance; mental health services
    - ii. Consumer experience and quality

OUTCOME: Improved population health, wellbeing and equity; consciously bring equity to everything that we do in order to bring about a culture of change.

What can PH do to thrive in the 21<sup>st</sup> century?



# Monthly Report

- Define health in the broadest possible terms; commit to sustainable systems changes and policy oriented long term solutions; cultivate a shared and deeply held belief in the importance of equal opportunity for health; harness the collective power of leaders, partners and community members- secure and make the most of available resources.
- Bronx NY prize winner of 2015 Culture of Health
  - <http://www.rwjf.org/en/library/articles-and-news/2015/10/coh-prize-bronx-ny.html>

6 Building a QI Learning Community using the ECHO Model  
Using video conference calling to enhance QI in HDs



---

Gail Gratzel, Sr. REHS