

The June 13, 2017 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Melissa Florance-Lynch presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes: *"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."*

Mayor Florance-Lynch led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor Melissa Florance-Lynch
Deputy Mayor Catherine Winterfield
Councilman Ryan Herd
Councilman David Kohle
Councilman Richard Phelan

Absent: None

Also Attending:

David Hollberg, Township Manager
Robert Oostdyk, Esq., Township Attorney
Christopher Tietjen, Asst. to the Twp. Manager
Carol J. Marsh, Township Clerk

There were 3 members of the public in attendance.

PRESENTATIONS. There were no presentations.

REPORTS FROM VOLUNTEERS.

- Ken Hardaker, Flood Control Advisory Committee member, requested information on changes to local ordinances which might have affected the permitted design of garages in homes eligible for elevation grants.

PUBLIC COMMENT. There were no public comments.

PUBLIC HEARINGS. There were no public hearings.

ORDINANCE INTRODUCTIONS. There were no ordinances presented for introduction.

RESOLUTIONS.

- **R2017-114**, authorizing release of designated Escrow Deposits.
- **R2017-115**, authorizing Tax Office refunds, overpayments or cancellations.
- **R2017-116**, authorizing release of deposits for construction in a Township Right of Way.
- **R2017-117**, authorizing the Completion of an Application to Participation in the Electronic Tax Sale Program.
- **R2017-118**, requesting the Director of the New Jersey Division of Local Government Services approve an amendment to the Township's 2017 Municipal Budget in the amount of \$9,805.50 for funds received from the Atlantic Health Medical Center.
- **R2017-119**, requesting the Director of the New Jersey Division of Local Government Services approve an amendment to the Township's 2017 Municipal Budget in the amount of \$175,000.00 for funds received from the Department of Transportation Municipal Aid Program.
- **R2017-120**, authorizing the award of a Professional Services Contract to Tetra Tech to develop an application for the 2017 FEMA Flood Mitigation Assistance (FMA) program and to conduct grant administration tasks associated with the 2015 FMA grant award for the elevation of twenty-six

properties in accordance with the Township of Pequannock Elevation Action Plan in an amount not to exceed \$60,000.00.

- **R2017-121**, approving the renewal of the designated Alcoholic Beverage Control Licenses.
- **R2017-122**, approving payment of the itemized claims as set forth on the **June 9, 2017** Bill List.

On a motion by Mr. Phelan, seconded by Ms. Winterfield **Resolutions R2017-114 through R2017-122** were adopted by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.

Against: None. Abstain: None. Absent: None.

ITEMS FOR DISCUSSION.

- Morris County Budget presentation. Members of the Council requested the presentation be scheduled.

REPORTS AND NOTICES.

- DOT grant – Mountain Ave (previously distributed).
In response to questions from the Council, Mr. Hollberg reviewed issues and status of planned improvements to Mountain Avenue.
- Chilton Medical Center grant – Mental Health First Aid for Public Safety.
- Borough of Lincoln Park, Ord. No. 6-17, AN ORDINANCE AMENDING ARTICLE VI, CHAPTER 28, ZONING, OF THE ORDINANCES OF THE BOROUGH OF LINCOLN PARK, TO REZONE BLOCK 3.05, LOTS 305 AND 305.5 AS A NEW TH-MF/SA I ZONE

MANAGER'S REPORT. Township Manager David Hollberg reported the following:

- An updated Project Status report has been distributed. Progress has been made over the past month on the Water Tank, the 105 FEMA Elevation Grant and Mountain Avenue projects.
- Shred Day was held on June 3rd and appeared to be a success based on the steady line of residents who attended
- Please make note of activities within the Township on these dates:

Tuesday, June 27	Council Tour of Martin Berry & Henning Houses – 6:00 p.m.
Thursday, June 29	Fireworks at the High School Field
Saturday, July 8	Food Truck Festival: 11 a.m. to 6 p.m. at PV Park
Sunday, August 20	Pequannock Triathlon
Saturday, September 16	Hoe Down at Greenview Park
Saturday, October 28	Household Hazardous Waste Day: 9 a.m. to 2 p.m. at PV Park

COUNCIL REPORTS.

Mr. Herd:

- Suggested advisory committees adopt a uniform template similar to the format used by the Open Space Committee for minutes and agendas.
- The Senior Citizen Advisory Committee is reaching out to seniors in town to gather information on how they can be helped.
- Open Space reported the rail trail is progressing; they are looking for groups to build two additional kiosks

Mr. Phelan:

- Fire Company No. 2 is looking forward to delivery of their new truck in a few months.

Ms. Winterfield:

- Suggested the Council discuss Committee appointments at the next Council meeting.
- Historic District Commission requested information on projects that might interfere with the

Pathways to History weekend and questioned if the Martin Berry House would be ready to be included in the event.

- Environmental Commission requested information on recycling plastic bags.

Mr. Kohle:

- Parks and Recreation met on June 5th; Fireworks will be the night of Thursday, June 29th at the High School; July 8th will be the Food Truck Festival at PV Park from 11 a.m. to 6 p.m.; PV Park registration has been a little slow but the weather has been poor; poison ivy has been reported around the trail at Woodland Lake; the advisory board is appreciative that various improvements have been included in the budget.
- First Aid Squad reported new ambulance is coming at the end of September; there was a good showing of volunteers at the Street Fair and the Rotary 5K last Sunday.

Mayor Florance-Lynch:

- Reported the Street Fair was a success.
- Encouraged the Township to pursue the Habitat for Humanity program for Seniors and reported a number of local realtors have expressed interest in helping.

PUBLIC COMMENT.

- Addie Colon, JCP&L Area Manager welcomed Mr. Hollberg and let the Council know she is available if the Council needs assistance.

APPROVAL OF MINUTES.

On a motion by Mr. Kohle, seconded by Mr. Herd, minutes of the May 9, 2017 and May 23, 2017 meetings were approved by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.

Against: None. Abstain: None. Absent: None.

EXECUTIVE (CLOSED) SESSION.

On a motion by Mr. Kohle, seconded by Ms. Winterfield, **Resolution R2017-123**, authorizing an Executive Session to discuss Potential Litigation, Tax Appeals, and personnel was unanimously adopted.

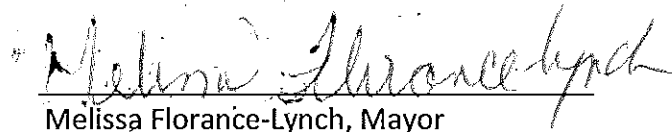
The public portion of the meeting was recessed at 7:30 p.m. followed by the Executive Session during which the following items were discussed

- Potential Litigation: the Township Manager and Township Attorney updated the Council on a matter of potential litigation involving an employment issue and reviewed the potential repercussions.
- The manager also discussed various tax appeals that are pending including the tax appeal involving Cedar Crest and the tax issue involving Atlantic Health.
- The Township manager also updated the Council on a personnel issue.

The closed session was completed at 7:58 p.m. at which time the Council reconvened the public meeting.)

Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.


 Carol J. Marsh, Township Clerk


 Melissa Florance-Lynch, Mayor