

The June 25, 2017 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Melissa Florance-Lynch presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."

Mayor Florance-Lynch led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor Melissa Florance-Lynch
Deputy Mayor Catherine Winterfield
Councilman Ryan Herd
Councilman David Kohle

Absent:

Councilman Richard Phelan

Also Attending:

David Hollberg, Township Manager
Robert Oostdyk, Esq., Township Attorney
Christopher Tietjen, Asst. to the Twp. Manager
Carol J. Marsh, Township Clerk

There were 12 members of the public in attendance.

PRESENTATIONS. There were no presentations.

REPORTS FROM VOLUNTEERS. There were no reports from volunteers.

PUBLIC COMMENT. There were no public comments.

PUBLIC HEARINGS. There were no public hearings.

ORDINANCE INTRODUCTIONS. There were no ordinances presented for introduction.

RESOLUTIONS.

- **R2017-124**, authorizing release of designated Escrow Deposits.
- **R2017-125**, authorizing release of deposits for construction in a Township Right of Way.
- **R2017-126**, approving the designated special event permit application (Luck of the Draw Bull Riding).
- **R2017-127**, approving the renewal of the designated Alcoholic Beverage Control Licenses.
- **R2017-128**, awarding a contract for the Pequannock Skatepark, to Wayne Ingram, P.E. for the contract amount of \$24,960.00 in accordance with bid specifications.
- **R2017-129**, awarding a contract for the Mountain Avenue Water Storage Tank and Transmission Main Project to DN Tanks, Inc., for the contract amount of \$2,443,176.00 in accordance with the bid specifications.
- **R2017-130**, approving payment of the itemized claims as set forth on the **June 22, 2017** Bill List.

On a motion by Mr. Kohle, seconded by Ms. Winterfield, **Resolutions R2017-124 through R2017-130** were adopted by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.

Against: None. Abstain: None. Absent: None.

ITEMS FOR DISCUSSION.

- Policies and procedures for Committees
Members of the Council discussed a draft of the updated Policies and Procedures for Committees. It was recommended the draft be considered as a resolution at the next Council meeting. The Council requested the policy and distributed to Committee Chairs along with a template for agendas and minutes. The Council also recommended a semi yearly meeting of committee chairs be organized.
- Appointments for Boards, Commissions, and Committees
Members of the Council discussed appointments for July, 2017, procedures for removing committee members due to absenteeism, outreach for Senior Citizens and providing an exception to the three committee limit to allow the appointment of Tom Andrea to the Open Space Advisory Committee.
- Martin Berry- Memorandum of Understanding (MOU)
Mr. Tietjen reported on his meeting with the Pequannock Township Historic Society regarding a memorandum of understanding for the support and maintenance of the Martin Berry House. The Council discussed the terms of the draft MOU.
- Dave Stapp, 749 Newark Pompton Turnpike, Pequannock Historic Society chair, described the Society's vision for use of the Martin Berry House clarifying offices would not be staffed full time and expenses will be minimal, and noted utilities at the House were included in the Society's budget.

The Council discussed future uses for the House and which areas, if any would be available for the Pathways to History event in October. Members agreed the draft agreement should be revised to clarify the responsibility for construction costs, modify the requirement for audits and include a termination clause.

REPORTS AND NOTICES.

- Borough of Pompton Lakes-Resolution opposing Senate Bill S-1161 and Assembly Bill A-3435
- County Administrator- Pequannock Township Municipal Alliance Funding-Award of \$2000.00 supplemental Grant.
- Morris County Board of Chosen Freeholders-Solid Waste Management Plan Amendment (Change of Public Hearing Date)

MANAGER'S REPORT. Township Manager David Hollberg reported the following:

- The 2017 road resurfacing program is complete
- Bids were opened for safety fencing in various parks and for a replacement leaf vacuum machine last week. These bids will be on Council's July 11th agenda.
- Garbage Collection for Tuesday, July 4th will be the following day – July 5th.
- Please make note of activities within the Township on these dates:

Tuesday, June 27	Council Tour of the Martin Berry & Henning Houses – 6:00 p.m.
Thursday, June 29	Fireworks at the High School Field
Saturday, July 8	Food Truck Festival: 11 a.m. to 6 p.m. at PV Park
Sunday, August 20	Pequannock Triathlon
Saturday, September 16	Hoe Down at Greenview Park
Saturday, October 28	Household Hazardous Waste Day: 9 a.m. to 2 p.m. at PV Park

COUNCIL REPORTS.**Mr. Kohle:**

- Fair Housing meeting tomorrow is cancelled due to lack of a quorum. Arrangements have been made for maintenance of the grass at the Post Office. Reported the clock by the cannon is not working. After discussion the Council requested quotes be obtained for the repair.

Ms. Winterfield:

- The Environmental Committee met and discussed the pipeline ordinance and reported the ordinance is limited but is acceptable.

Mr. Herd:

- Requested information regarding when and where food trucks are permitted.

Mayor Florance-Lynch:

- Fireworks are Thursday night at the High School.
- Economic Development Committee meets tomorrow at 7:30 p.m.
- Library Board reported quotes for replacing sign were higher than expected and the Board plans to keep the current sign with the addition of a message board

PUBLIC COMMENT.

- Jordan Galiano, 10 Peck Avenue, thanked the Council for approving the Skatepark design contract and Mr. Hollberg for his work in supporting progress toward building a Skatepark, and reported skateboarding lessons will be offered on July 19 & 26, and August 2, 16 at Greenview Park.

APPROVAL OF MINUTES.

On a motion by Mr. Kohle, seconded by Ms. Winterfield, minutes of the following meetings were unanimously approved with Mr. Herd abstaining on all minutes, and Ms. Winterfield abstaining on the minutes of June 10, 2014:

May 27, 2014

June 10, 2014

June 24, 2014

July 8, 2014

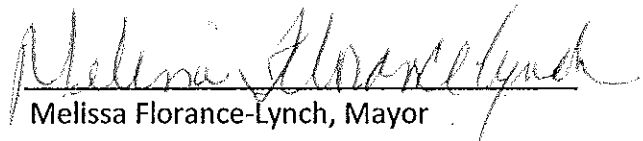
July 22, 2014

EXECUTIVE (CLOSED) SESSION. There was no Executive Session.

ADJOURNMENT.

There being no further business, on a motion by Mr. Kohle, seconded by Ms. Winterfield, the meeting was adjourned at 8:26 p.m. without objection.



Carol J. Marsh, Township Clerk

Melissa Florance-Lynch, Mayor