

The July 11, 2017 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Melissa Florance-Lynch presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

*"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."*

Mayor Florance-Lynch led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor Melissa Florance-Lynch  
 Deputy Mayor Catherine Winterfield  
 Councilman David Kohle  
 Councilman Richard Phelan

Absent:

Councilman Ryan Herd (joined at 7:27 p.m.)

Also Attending:

David Hollberg, Township Manager  
 Robert Oostdyk, Esq., Township Attorney  
 Christopher Tietjen, Asst. to the Twp. Manager  
 Carol J. Marsh, Township Clerk

There were 8 members of the public in attendance.

**PRESENTATIONS.** There were no presentations.

**REPORTS FROM VOLUNTEERS.** There were no reports from volunteers.

**PUBLIC COMMENT.** There were no public comments.

**PUBLIC HEARINGS.** There were no public hearings.

**ORDINANCE INTRODUCTIONS.** There were no ordinances presented for introduction.

**RESOLUTIONS.**

- **R2017-131**, revising policies and procedures for various Township Boards, Commissions and Committees.
- **R2017-132**, appointing member of the Open Space Advisory Committee (Andrea, T.).
- **R2017-133**, recommending appointments to the Environmental Commission (Andrea, S., Sydoryk).
- **R2017-134**, authorizing the abatement of property maintenance violations (721 Newark Pompton Turnpike).
- **R2017-135**, awarding a contract for the Trailer Mounted Leaf Loader to Wilfred MacDonald, Inc., for the contract amount of \$53,097.00 in accordance with the bid specifications.
- **R2017-136**, awarding a contract for the purchase, installation and/or repair of Township Fences to Freedom Fence, for the contract amount of \$87,777.00 in accordance with the bid specifications.
- **R2017-137**, approving payment of the itemized claims as set forth on the **July 6, 2017** Bill List.

On a motion by Mr. Phelan, seconded by Ms. Winterfield, **Resolutions R2017-131 through R2017-137** were adopted by the following vote:

For: Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.

Against: None. Abstain: None. Absent: Mr. Herd.

#### ITEMS FOR DISCUSSION.

- 2017 Recreation Capital Bond Ordinance-Swim Lanes.

Mr. Hollberg outlined plans for replacing the Swim Lanes and outlined options for funding.

The Council recommended the funding be split between Recreation Utility Bonds and 2018 Capital funds.

- Martin Berry House memorandum of understanding.

Mr. Oostdyk reviewed recommendations included per the Council's review of the prior version.

Mr. Tietjen reported the Pequannock Historic Society expressed hope the agreement would be ready for consideration at the July 25<sup>th</sup> Council meeting in anticipation of holding their meetings in the Martin Berry House beginning in August.

After discussion, the Council recommended further revisions to the agreement and agreed the revised document should be presented to the Historic Society for review.

#### REPORTS AND NOTICES.

- Legal Notice- DEP Application –New EKC Corp- Crestmont Auto, B 902, L 4 & 36
- Notice of Public Hearing- Atlantic Health Systems- B 302, L 1 & 2.

**MANAGER'S REPORT.** Township Manager David Hollberg reported the following:

- 2017 Final Tax Bills will be going out this week.
- Site work, including tree clearing, at the Water Tank location off Mountain Avenue will begin later this week.
- Our 2016 Audit has been received. At the Council's request the auditor may be scheduled for a presentation.
- Please make note of activities within the Township on these dates:
 

Sunday, August 20	Public meeting – Skatepark design
Sunday, August 20	Pequannock Triathlon
Saturday, September 16	Hoe Down at Greenview Park
Saturday, October 28	Household Hazardous Waste Day: 9 a.m. to 2 p.m. at PV Park
Sunday, November 26	Christmas Tree Lighting at Senior House

#### COUNCIL REPORTS.

##### **Mr. Kohle:**

- First Aid Squad met last night, the Squad reported receiving 78 calls in June including one to ASAP which required police escort; a key to the Route 287 access has been requested if the entrance is closed to the public.
- The Joint Committee, along with Mr. Hollberg met on July 5<sup>th</sup>; the Board of Education expressed satisfaction with the Township's Department of Public Works maintenance of the BOE truck fleet.
- Last Saturday's Food Truck Festival PV Park was popular and well attended.

##### **Ms. Winterfield:**

- Reported negative feedback regarding the recent fireworks and requested the format of the event be reviewed.
- Environmental Commission meets tomorrow; the Commission is discussing composting.
- The Community Garden will be participating in Morris County Open Gates this weekend.

**Mr. Phelan:**

- Fire Companies meet this Thursday and Friday.
- Shade Tree has not met.
- Planning Board has not met.

**Mr. Herd:**

- Questioned if the Skatepark specifications can be modified to include BMX tracks.

**Mayor Florance-Lynch:**

- A public meeting regarding the Skatepark design is tentatively scheduled for August 9<sup>th</sup>.
- In response to a question regarding funds previously raised for a Skatepark, Ms. Winterfield clarified the funds were donated to the Solid Foundation.
- Flood Committee meets Thursday at 7:30 p.m.
- Requested status on property elevations.

**PUBLIC COMMENT.** There were no public comments.

**APPROVAL OF MINUTES.** There were no minutes presented for approval.

**EXECUTIVE (CLOSED) SESSION.**

On a motion by Mr. Phelan, seconded by Mr. Herd, **Resolution R2017-138**, authorizing an Executive Session to discuss Tax Appeals was unanimously adopted.

The public portion of the meeting was recessed at 7:42 p.m. followed by the Executive Session during which two pending Tax Appeals were discussed:

- The Cedar Crest matter where an offer of settlement was presented and the Council was advised of its content.
- Atlantic Health Tax appeal where the Council was updated on the current status.

The closed session was completed at 7:56 p.m. at which time the public meeting was reconvened.

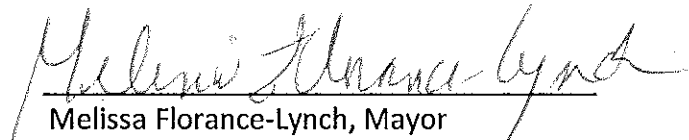
Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

**ADJOURNMENT.**

There being no further business, on a motion by Mr. Herd, seconded by Ms. Winterfield, the meeting was adjourned at 7:57 p.m. without objection.



Carol J. Marsh, Township Clerk



Melissa Florance-Lynch, Mayor