

The September 11, 2018 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:30 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Catherine Winterfield presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."

Mayor Winterfield led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor Catherine Winterfield
Deputy Mayor David Kohle
Councilwoman Melissa Florance-Lynch
Councilman Ryan Herd
Councilman Richard Phelan

Absent: None

Also Attending:

Adam Brewer, Township Manager
Robert Oostdyk, Esq., Township Attorney
Carol J. Marsh, Township Clerk

There were 13 members of the public in attendance.

PRESENTATIONS.

- Jim Sarto, President of the Pequannock Chamber of Commerce gave a presentation on Pequannock Township from the perspective of the Chamber of Commerce.
- Paul Bastante, Silk City Films, reported on a film he is making about Pequannock Township.

REPORTS FROM VOLUNTEERS.

- Joe Wells, Open Space Committee Chair, Morris County Board of Transportation Chair, reviewed recreational features of the town he felt should be highlighted, and announced there will be a presentation of the finished design of the rail trail at Senior House on October 11th from 6 p.m. to 8 p.m.

PUBLIC COMMENT. There were no public comments.

MANAGER'S REPORT. Township Manager Adam Brewer reported on issues raised at the prior meeting noting there is an existing ordinance which protects trees in the right of way, reported on the removal of an abandoned vehicle and a great weekend at PV Park. Mr. Brewer provided status on current projects underway in the Township, and reviewed agenda items to be considered later in the meeting.

PUBLIC HEARINGS.

PUBLIC HEARING - Ordinance No. 2018-20; ORDINANCE APPROPRIATING \$10,000 FROM THE SEWER UTILITY CAPITAL FUND BALANCE FOR CAPITAL IMPROVEMENTS FOR THE SEWER UTILITY IN AND BY THE TOWNSHIP OF PEQUANNOCK, IN THE COUNTY OF MORRIS, NEW JERSEY.

On a motion by Mr. Phelan, seconded by Mrs. Florance-Lynch, the Public Hearing was opened without objection

There were no public comments.

On a motion by Mr. Kohle, seconded Mrs. Florance-Lynch, the Public Hearing was closed without objection.

On a motion by Mr. Herd, seconded by Mr. Phelan, the ordinance was adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mr. Phelan, Mayor Winterfield

Against: None. Abstain: None. Absent: None

PUBLIC HEARING - Ordinance No. 2018-21; ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK, REGULATING DOOR TO DOOR SOLICITATION, AND ESTABLISHING A "DO NOT SOLICIT" LIST

Members of the Council expressed concern about limiting the ability of charities and candidates to go door to door. Mr. Oostdyk provided information on court cases which limit a municipality's ability to control specific types of solicitation.

On a motion by Mr. Herd, seconded by Mr. Phelan, the Public Hearing was opened without objection

- Frank Spizzirri, 35 West Franklin Avenue, questioned who would be barred from door to door solicitation by the ordinance.
- Nick DeStefano, 28 Greenwood Avenue, commented on "sketchy" salespeople targeting senior citizens and recommended residents be encouraged to notify the Township if they are uncomfortable.

On a motion by Mr. Kohle, seconded by Mrs. Florance-Lynch, the Public Hearing was closed without objection.

On a motion by Mr. Herd, seconded by Mayor Winterfield, adoption of the ordinance failed by the following vote:

For: Mr. Herd, Mayor Winterfield.

Against: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan. Abstain: None. Absent: None.

ORDINANCE INTRODUCTIONS.

ORDINANCE INTRODUCTION - Ordinance No. 2018-22; ORDINANCE CANCELLING CERTAIN CAPITAL PROJECT BALANCES TO CAPITAL IMPROVEMENT FUND AND REAPPROPRIATING \$103,000 AS AN IMPROVEMENT AUTHORIZATION FOR TOWN HALL BUILDING IMPROVEMENTS AND FURTHER APPROPRIATING THE SUM OF \$248,000 AS AN IMPROVEMENT AUTHORIZATION, FOR DESIGN AND PLANNING OF RENOVATIONS AND UPGRADES TO TOWN HALL AND OTHER PROFESSIONAL SERVICES

Township Manager Brewer reviewed the background of the ordinance noting the requirement to fund emergency repairs to the HVAC system and recommending a portion of the remaining funds be used to analyze possible renovations to the Municipal Building.

On a motion by Mr. Phelan, seconded by Mr. Kohle, the ordinance was approved for introduction by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mr. Phelan, Mayor Winterfield.

Against: None. Abstain: None. Absent: None.

ORDINANCE INTRODUCTION - Ordinance No. 2018-23; ORDINANCE AMENDING CHAPTER 3 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK AND RE-ESTABLISHING AN ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

On a motion by Mr. Kohle, Mrs. Florance-Lynch, the ordinance was approved for introduction by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mr. Phelan, Mayor Winterfield.

Against: None. Abstain: None. Absent: None.

RESOLUTIONS.

- **R2018--164**, authorizing Tax Office refunds, overpayments or cancellations.
- **R2018-165**, authorizing release of designated Escrow Deposits.
- **R2018-166**, authorizing release of deposits for construction in a Township Right of Way
- **R2018-167**, authorizing the reinstatement of a special assessment installment payment plan.
- **R2018-168**, authorizing awarding a contract to CivicPlus for the installation and maintenance of an upgraded website.
- **R2018-169**, authorizing execution of a sanitary sewer connection agreement between the Township of Pequannock and Joseph Constantino and Patricia Constantino.
- **R2018-170**, approving Change Order Nos. 4 and 5 for the Mountain Avenue Water Storage Tank and Transmission Main – Contract 2 project increasing the contract with P.M. Construction of Hillside, NJ by \$65,627.62 to a revised contract price of \$2,358,576.40.
- **R2018-171**, authorizing Change Order No. 1 for the 2018 TC06 – Impel PUC Pumper, increasing the contract with Pierce Manufacturing Inc., \$2,257.00 to a revised contract price of \$649,875.01.
- **R2018-172**, approving payment of the itemized claims as set forth on the **September 7, 2018 Bill List**.

On a motion by Mr. Phelan, seconded by Mr. Kohle, **Resolutions R2018-164 through R2018-172** were adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mr. Phelan, Mayor Winterfield.

Against: None. Abstain: None. Absent: None.

ITEMS FOR DISCUSSION.

- Personnel Manual

Mr. Brewer reviewed the recommended updates to the manual and requested the Council consider a resolution of approval at the September 25th meeting.

Members of the council expressed support for the updates.

- Village Area Sewer Assessments

Mr. Brewer reviewed the status of the project and asked the Council to select a date for the assessment confirmation hearing.

The Council recommended a meeting be scheduled on October 8th at 7:00 p.m.

REPORTS AND NOTICES.

- Township of Pequannock: Notice of Revised Township Council Meeting Time (September 11, 2018)
- Township of Pequannock: Notice of Assessment Report Hearing.

COUNCIL REPORTS.

Ms. Florance-Lynch

- Complimented the Chamber of Commerce presentation and noted the Economic Development Committee has been working on a survey on the perspective of property owners.
- Economic Development Committee will meet on the 26th and confirmed Mr. Brewer will be in

attendance.

- Library Board will be meeting on the 19th.

Mr. Herd:

- Open Space Advisory Committee reported newly planted trees by the Riverwalk are doing well.
- Municipal Alliance meets tomorrow at 4:00 p.m. at the High School.
- Flood Committee meets this Thursday at 7:00 p.m.

Mr. Kohle:

- Parks and Recreation met last night and discussed budget recommendations for 2019. Jacob Mangeri has started as the new Park Ranger.
- The Hoedown is this Saturday from 11 a.m. to 5 p.m.
- First Aid Squad reported 58 calls during August. The date of the First Aid Squad and Fire Companies One and Two fundraiser for Chief Spring is November 3rd at 6:00 p.m. at Holy Spirit School. Tickets are \$35.00.

Mr. Phelan:

- The new Fire Co. No. 2 truck is in New Jersey at a convention in Wildwood and should be in Pequannock the 3rd or 4th week in September.
- Fire Co. No. 1's Beefsteak fundraiser will be held on October 27th in Butler. Tickets are \$50.00.

Mayor Winterfield:

- The Pathways to History tour will include two properties in Pequannock, the Railroad Museum and the Martin Berry House.

PUBLIC COMMENT.

- Frank Spizzirri, 35 West Franklin Avenue, questioned if the Council representative to the Open Space Committee is a liaison or a voting member, asked if he needed to record the October 8th assessment meeting, and recommended plans for a renovated municipal building include a larger conference room.
- Sharon Taylor, 19 Libby Avenue, requested an explanation of Ordinance No. 2018-22 which was provided by Mr. Brewer, and questioned if the assessor's report would be made public which was confirmed by Mr. Brewer.

APPROVAL OF MINUTES. There were no minutes presented for approval.

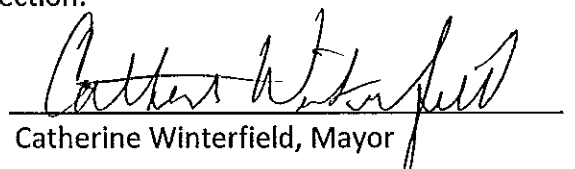
EXECUTIVE (CLOSED) SESSION. There was no Executive Session.

ADJOURNMENT.

There being no further business, on a motion by Mr. Kohle, seconded by Mrs. Florance-Lynch, the meeting was adjourned at 9:39 p.m. without objection.



Carol J. Marsh, Township Clerk


Catherine Winterfield, Mayor