

The April 23, 2019 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor David Kohle presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

*"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."*

Mayor Kohle led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor David Kohle  
Councilwoman Melissa Florance-Lynch  
Councilman Richard Phelan  
Councilwoman Kyle Russell

Absent:

Deputy Mayor Ryan Herd

Also Attending:

Adam Brewer, Township Manager  
Valerie Dolan, Township Auditor  
Julie Kupilik, Township CFO  
Robert Oostdyk, Esq., Township Attorney  
Carol J. Marsh, Township Clerk

There were 3 members of the public in attendance.

**PRESENTATIONS.** There were no presentations.

**REPORTS FROM VOLUNTEERS.** There were no reports from volunteers.

**PUBLIC COMMENT.** There were no public comments.

**MANAGER'S REPORT.** Township Manager Adam Brewer reviewed the Manager's report for the meeting, noting follow-up items from the previous meeting: Master Plan hard copy surveys have been distributed; although there is no requirement for notification of demolitions, as a courtesy the Construction office notifies the Historic District Commission of the pending demolition of properties on a list of historically significant structures supplied by the Commission. Regarding agenda items: the 2019 Municipal Budget Public Hearing is scheduled for this evening and comments are welcome; an ordinance for a fee for officiating at marriage ceremonies is included for introduction; the PSE&G direct install agreement represents an opportunity for the Township to get improvements at a discount; a PV Park kickoff event is scheduled for Saturday, June 29<sup>th</sup>; access to Senior House will be limited to appropriate municipal employees.

**PUBLIC HEARINGS.**

**PUBLIC HEARING – 2019 Municipal Budget**

On a motion by Mr. Phelan, seconded by Mrs. Russell, the Public Hearing was opened without objection

Mr. Brewer thanked those involved in the budget process and summarized highlights of the budget.

Mr. Kohle noted the budget includes an increase in salaries for members of the Township Council.

On a motion by Mr. Phelan, seconded by Mrs. Russell, the Public Hearing was opened without

objection

- David Hollberg, 289 Boulevard, expressed disappointment the Capital budget did not include provisions for improvements to the municipal building and objected to the prioritization of open space over facility improvements.

On a motion by Mr. Phelan, seconded by Mrs. Russell, the Public Hearing was closed by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mrs. Russell, Mayor Kohle  
Against: None. Abstain: None. Absent: Mr. Herd.

#### **ORDINANCE INTRODUCTIONS.**

**ORDINANCE INTRODUCTION - Ordinance No. 2019-05; ORDINANCE AMENDING CHAPTER 79 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK AND ESTABLISHING A FEE FOR MARRIAGE OFFICIATING**

On a motion by Mr. Phelan, seconded by Mrs. Florance-Lynch, the ordinance was approved for introduction by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mrs. Russell, Mayor Kohle  
Against: None. Abstain: None. Absent: Mr. Herd.

#### **RESOLUTIONS.**

- **R2019-96**, authorizing an expenditure from the Pequannock Township Open Space, Recreation, Farmland and Historic Preservation Trust Fund.
- **R2019-97**, authorizing participation in the PSE&G Direct Install Program for Government and Non-Profit Facilities and Small Businesses Located in UEZs for the Pequannock Township Municipal Buildings.
- **R2019-98**, authorizing a professional services agreement between the Township of Pequannock and One Earth Planning and Development for the Preparation of an Operating Manual and Affirmative Marketing Plan and a Draft Housing Element and Fair Share Plan
- **R2019-99**, authorizing self-examination of the Municipal Budget for the Year 2019.
- **R2019-100**, authorizing Tax Office refunds, overpayments or cancellations.
- **R2019-101**, approving payment of the itemized claims as set forth on the **April 18, 2019** Bill List and the **April 18, 2019** 2015 and 2016 FEMA Elevation Escrow List.

On a motion by Mr. Phelan, seconded by Mrs. Florance-Lynch, **Resolutions R2019-96 through R2019-101** were adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mrs. Russell, Mayor Kohle  
Against: None. Abstain: None. Absent: Mr. Herd.

**ITEMS FOR DISCUSSION.** There were no discussion items.

**REPORTS AND NOTICES.** There were no reports or notices.

#### **COUNCIL REPORTS.**

##### ***Ms. Florance-Lynch***

- Requested information on the status of the egg addling program which was provided by Mr. Brewer.
- Economic Development Advisory Committee meets tomorrow at 7:30 p.m.
- Encouraged continued communication with the public and interested groups regarding the Master Plan process.

- Historic District Commission has questioned if there is a process to notify the commission prior to the demolition of older homes.
- Questioned if township rules are posted at PV Park.
- Reported this weekend's River Cleanup was a great success and noted there was less trash to be picked up.

**Mr. Phelan:** No report

**Mrs. Russell:**

- Reiterated the success of the River Cleanup.
- Parks and Recreation and Open Space Advisory Committees had a very productive joint meeting.

**Mayor Kohle:**

- Volunteers from the Boy Scouts, Pequannock Valley Rotary, Boys and Girls Club and residents from Pequannock Township and neighboring communities were among the 99 volunteers who participated in the Mayor's River Cleanup. Thanked Rudy Steinthal for his continued success in organizing the event and the Environmental Commission and Frank Spizzirri for their assistance.
- This Saturday at the First Aid Squad they will be selling Casino Night tickets. The tickets are \$65.00 and includes play money. The event is May 4<sup>th</sup> at 6:30 p.m. at Holy Spirit School.
- First Aid Squad reported a total of 50 calls during the month of March.

#### **PUBLIC COMMENT.**

- Frank Spizzirri, 35 West Franklin Avenue, reported on complaints expressed by members of the public at the Parks and Recreation Advisory meeting.

**APPROVAL OF MINUTES.** There were no minutes presented for approval.

#### **EXECUTIVE (CLOSED) SESSION.**

On a motion by Mrs. Russell, seconded by Mrs. Florance-Lynch, **Resolution R2019-95**, authorizing an Executive Session to discuss property acquisition (various open space properties) and matters of attorney client privilege was unanimously adopted.

The public portion of the meeting was recessed at 8:06 p.m. followed by the Executive Session during which the following took place:

- The Township Council was advised by the Township Manager of some recommendations of the Open Space Advisory Committee on property acquisitions and the list, provided by the manager, was thoroughly reviewed and direction was given as to policy in that regard.
- The Township's affordable housing status and litigation was discussed. The Township Manager presented a proposal to have a fair share element of the Master Plan prepared by a recognized expert and direction was given. The Council was further updated on the status of the Township's litigation protection.

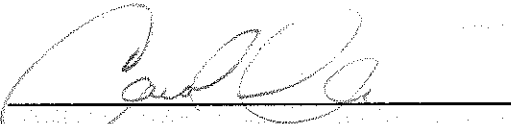
The closed session was completed at 8:34 p.m. at which time the public meeting was reconvened.

Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

#### **ADJOURNMENT.**

There being no further business, on a motion by Mr. Phelan, seconded by Mr. Herd, the

meeting was adjourned at 8:35 p.m. without objection.



Carol J. Marsh, Township Clerk



David G. Kohle, Mayor