



# Township of Pequannock

## 280th ANNUAL REORGANIZATION MEETING

January 2, 2020 ▪ 6:00 p.m.

1. CALL TO ORDER BY THE TOWNSHIP CLERK.

2. STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

3. PLEDGE OF ALLEGIANCE, PRAYER AND MOMENT OF SILENCE.

4. ROLL CALL OF TOWNSHIP COUNCIL:

Melissa Florance-Lynch, Ryan Herd, David Kohle, Richard Phelan, Kyle Russell

5. SELECTION OF MAYOR FOR 2020; ADMINISTRATION OF OATH.

6. SELECTION OF DEPUTY MAYOR FOR 2020; ADMINISTRATION OF OATH.

7. APPOINTMENTS BY THE TOWNSHIP COUNCIL.

### **Professional Appointments**

- a. Township Attorney ..... (1 Year Term expires 12/31/2020)..... Robert H. Oostdyk, Jr., Esq.  
Murphy McKeon, P.C.
- b. Architect..... (1 Year Term expires 12/31/2020) .....Arcari & Iovino Architects, P.C.
- c. Bond Counsel ..... (1 Year Term expires 12/31/2020) ..... McManimon & Scotland, LLC
- d. Water and Sewer Engineer ..... (1 Year Term expires 12/31/2020).....Alec Mittiga, P.E.  
Crew Engineers, Inc.
- e. Affordable Housing Services ..... (1 Year Contract ending 12/31/2020) ..... Piazza & Associates, Inc.
- f. Auditing Services..... (1 Year Contract ending 12/31/2020) ..... Valerie Dolan, Partner  
Nisivoccia, LLP
- g. Information Technology Consultant ..... (3 Year Contract ending 12/31/2022)..... Quikteks, LLC
- h. Open Space Services ..... (1 Year Contract ending 12/31/2020) ..... Pinto Consulting, LLC

### **Municipal Court**

- i. Public Defender ..... (1 Year Term expires 12/31/2020).....Robert W. Mayer, Esq.
- j. Prosecutor ..... (1 Year Term expires 12/31/2020)..... Nicholas A. Galante, Esq.

### **Planning Board**

- k. Class 3 Member (Governing Body) ..... (1 Year Term expires 12/31/2020)..... Councilman Kohle
- l. Class 4 Member ..... (4 Year Term expires 12/31/2023)..... Roger Imfeld
- m. Alternate Member #2 ..... (2 Year Term expires 12/31/2021)..... Wayne Wintemberg

### **Zoning Board of Adjustment**

- n. Regular Member ..... (4 Year Term expires 12/31/2023)..... Roger Imfeld
- o. Regular Member ..... (Unexpired 4 Year Term expires 12/31/2023)..... Thomas Aikey
- p. Alternate Member #2 ..... (4 Year Term expires 12/31/2021)..... Kimberly Quigley

### **Dial-A-Ride Board of Trustees**

- q. Trustee ..... (1 Year Term expires 12/31/2020)..... Margann Kline

### **Economic Development Commission**

- r. Regular Member ..... (Unexpired 5 Year Term expires 12/31/2022).....Jeff Mauriello
- s. Regular Member ..... (5 Year Term expires 12/31/2024)..... Louise Marchese
- t. Regular Member ..... (5 Year Term expires 12/31/2024)..... Donna Cetani
- u. Regular Member ..... (Unexpired 5 Year Term expires 12/31/2020)..... David Hollberg

### **Fair Housing Committee**

- v. Regular Member ..... (3 Year Term expires 12/31/2022)..... Judi Dudgeon

- w. Regular Member .....(3 Year Term expires 12/31/2022)..... Mary Thomas
- x. Regular Member .....(3 Year Term expires 12/31/2022)..... Rocco Salluce

**Flood Control Advisory Committee**

- y. Regular Member .....(3 Year Term expires 12/31/2022)..... Joseph DiFranco
- z. Regular Member .....(3 Year Term expires 12/31/2022)..... David Hollberg
- aa. Regular Member .....(3 Year Term expires 12/31/2022)..... Nick DeStefano
- bb. Regular Member .....(3 Year Term expires 12/31/2022)..... Dara Hardaker

**Historic District Commission**

- cc. Regular Member .....(5 Year Term expires 12/31/2024)..... Jay Wanczyk
- dd. Regular Member .....(5 Year Term expires 12/31/2024)..... Elaine Stapp

**Open Space Advisory Committee**

- ee. Township Council Representative .....(1 Year Term expires 12/31/2020)..... Councilman Herd
- ff. Regular Member .....(3 Year Term expires 12/31/2022)..... Frank Spizzirri

**Parks & Recreation Advisory Committee**

- gg. Regular Member .....(3 Year Term expires 12/31/2022)..... Larry Scienski
- hh. Regular Member .....(3 Year Term expires 12/31/2022)..... Tom Andrea
- ii. Regular Member .....(3 Year Term expires 12/31/2022)..... Rudy Steintal
- jj. Regular Member .....(3 Year Term expires 12/31/2022)..... Alberta Alleva
- kk. Youth Liaison .....(1 Year Term expires 12/31/2020)..... Phoebe Patterson

**Senior Citizen Advisory Committee**

- ll. Regular Member .....(3 Year Term expires 12/31/2022)..... Bette Valle
- mm. Regular Member .....(3 Year Term expires 12/31/2022)..... Lorelle Laub
- nn. Regular Member .....(3 Year Term expires 12/31/2022)..... Jean Powers

**Two Bridges Sewerage Authority**

- oo. Pequannock Commissioner .....(5 Year Term expires 1/31/2025)..... Arthur Schmidt

**Joint Study Commission**

- pp. Regular Member .....(1 Year Term expires 12/31/2020)..... Councilman Kohle
- qq. Regular Member .....(1 Year Term expires 12/31/2020)..... Councilwoman Florance-Lynch

**Morris County CDRS**

- rr. Regular Member .....(1 Year Term expires 12/31/2020)..... Councilwoman Russell

**8. DESIGNATION OF TOWNSHIP COUNCIL LIAISONS FOR THE YEAR 2020.**

- a. Environmental Commission..... Councilwoman Russell
- b. Historic District Commission..... Councilman Herd
- c. Shade Tree Commission ..... Councilman Phelan
- d. Fair Housing Committee ..... Councilman Kohle
- e. Parks & Recreation Advisory Committee ..... Councilwoman Russell
- f. Flood Control Advisory Committee ..... Councilwoman Florance-Lynch
- g. Senior Citizen Advisory Committee ..... Councilwoman Florance-Lynch
- h. Economic Development Commission ..... Councilwoman Florance-Lynch
- i. Municipal Alliance Committee ..... Councilman Herd
- j. Fire Department ..... Councilman Phelan
- k. First Aid Squad ..... Councilman Kohle

**9. ADDITIONAL RESOLUTIONS**

- a. Designating Official Newspapers
- b. Establishing Meeting Dates and Fee for Meeting Notices
- c. Governing Body Certification of compliance with the United States Equal Employment Opportunity Commission’s "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
- d. Adopting 2020 Temporary Budget

- e. Adopting 2020 Temporary Debt Service Budget
- f. Authorizing the cancellation of small property tax refunds, delinquent charges and fees
- g. Establishing the rate of interest and penalties to be charged on delinquent taxes
- h. Providing for fees for tax sale certificate redemption calculations
- i. Authorizing issuance of Duplicate Tax Sale Certificates
- j. Authorizing a fee of \$25.00 for each notice of Tax Sale
- k. Authorizing participation in an Electronic Tax Sale Program in 2020
- l. Appointing Evelyn Roosma Tax Collector for a 4 year term expiring December 31, 2023
- m. Designating Depositories for Special Accounts
- n. Designating Depositories for Township Funds
- o. Authorizing Petty Cash Funds for Township Clerk, Police Chief and the Recreation Department
- p. Authorizing Change Funds for Court Administrator, Collector of Taxes, Utility Collector & Health Department
- q. Authorizing Investment of Idle Funds and Fund Transfers
- r. Authorizing Facsimile Stamp
- s. Authorizing Night Depository
- t. Designating the Certifying Agent for Public Employees' Retirement System (PERS) and Police & Fire Retirement System (PFRS)
- u. Establishing the rate for employment of off-duty Police Officers for the year 2020
- v. Authorizing Tax Office refunds, overpayments or cancellations
- w. Approving payment of the itemized claims as set forth on the **January 2, 2020** Bill List.

**10. ANNOUNCEMENT OF MAYOR’S APPOINTMENTS FOR 2020.**

***Library Board of Trustees***

Mayor’s designee ..... (1 Year Term expires 12/31/2020) ..... Councilwoman Kyle Russell  
 Trustee ..... (5 Year Term expires 12/31/2024) ..... Barbara Muzzio

***Planning Board***

Mayor’s Designee ..... (1 Year Term expires 12/31/2020) ..Councilwoman Florance-Lynch  
 Class 2 Member (Environ. Comm.)... (1 Year Term expires 12/31/2020) ..... Angelo Caputo

***Environmental Commission***

Regular Member ..... (3 Year Term expires 12/31/2022) .....Richard Thumann  
 Regular Member ..... (3 Year Term expires 12/31/2022) .....Herbert Bell  
 Alternate #2 ..... (2 Year Term expires 12/31/2021) ..... Angelo Caputo  
 Youth Advisory Member ..... (1 Year Term expires 12/31/2020) ..... Nina Sydoryk  
 Environmental Commission Chair ..... Thomas L. Newman

***Shade Tree Commission***

Regular Member ..... (5 Year Term expires 12/31/2024) ..... Stacy-Ann Webb

***Morris County CDRS***

Regular Member ..... (1 Year Term expires 12/31/2020) ..Councilwoman Florance-Lynch  
 Alternate ..... (1 Year Term expires 12/31/2020) ..... Councilman Kohle

**11. ANNOUNCEMENT OF MANAGER’S APPOINTMENTS FOR 2020.**

Construction Official..... Robert Grant  
 Engineer .....Joseph Golden  
 Court Administrator ..... Shelly Gallagher  
 Director of Public Works .....David Seugling  
 Health Officer .....Peter Correale  
 Plumbing Sub Code Official ..... Michael Robinson  
 Chief of Police.....Brian C. Spring  
 Director of Health and Human Services.....Peter Correale  
 Electrical Sub Code Official..... Carmine Agostinelli  
 Fire Sub Code Official ..... Robert Grant

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Director, Bureau of Fire Safety..... Robert Westdyk  
Zoning Officer..... Jill Hartmann  
Director of Finance..... Julie Kupilik  
Fire Department Chief..... Jim Shaver

**13. PUBLIC COMMENT.** Those wishing to address the Township Council are invited to come forward and state their name and address for the record.

**14. ADJOURNMENT.**