PEQUANNOCK TOWNSHIP COUNCIL

Reorganization Meeting • January 2, 2020

The 280th Annual Reorganization Meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order by Township Clerk Carol Marsh at 6:00 p.m. on Tuesday, January 2, 2020 in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike.

The Township Clerk read the following statement for inclusion in the meeting minutes:
"In accordance with the requirements of New Jersey’s Open Public Meetings Act, notice of this reorganization meeting was filed in the Office of the Township Clerk, posted on the Bulletin Board in the Municipal Building, and transmitted via fax and email to the Record, Suburban Trends and Daily Record newspapers."

Township Clerk Marsh led the Pledge of Allegiance which was followed by a prayer and a moment of silence in honor of those serving our nation.

Morris County Clerk Ann Grossi was introduced and welcomed to the meeting as was Rob Cascone, representing the Morris County Republican Committee.

ROLL CALL.
Present: Councilwoman Melissa Florance Lynch
Councilman Ryan Herd
Councilman David Kohle
Councilman Richard Phelan
Councilwoman Kyle Russell

Absent: None

Also Attending:
Adam Brewer, Township Manager
Robert Oostdyk, Esq., Township Attorney
Carol Marsh, Township Clerk

SELECTION OF MAYOR AND DEPUTY MAYOR.
The Clerk requested nominations from the Council on the selection of a member to serve as Mayor for the year 2020.

Mr. Kohle nominated Councilman Ryan Herd which was seconded by Mrs. Russell.

There being no other nominations, Mr. Herd was selected to serve as Mayor (Resolution R2020-01) by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mr. Phelan, Mrs. Russell.
Against: None. Abstain: None. Absent: None.

The Oath of Office was administered by Morris County Clerk Ann Grossi.

Mayor Herd introduced his father, Tom Herd and presented him with a gift.

The meeting continued with Mayor Herd presiding.

Mrs. Florance-Lynch nominated Councilwoman Kyle Russell to serve as Deputy Mayor for the year 2020 which was seconded by Mr. Phelan. There being no other nominations, Mrs. Russell was selected to serve as Deputy Mayor (Resolution R2020-02) by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd.
Against: None. Abstain: None. Absent: None.

The Oath of Office was administered to Deputy Mayor Russell by Morris County Clerk Ann Grossi.

2019 Mayor David Kohle was presented with a gift from Mayor Herd and the remaining members of the Township Council.

Ms. Grossi commended the members of the council for the quality of service they provide the Township and wished them good luck in the future.

APPOINTMENTS BY THE TOWNSHIP COUNCIL.
- R2020-01, selecting a member of the Council to serve as Mayor for the year 2020
- R2020-02, designating a member of the council to serve as Deputy Mayor for the year 2020
- R2020-03, appointing Robert Oostdyk, Esq. and the firm Murphy McKeon PC, as Township Attorney for the year 2020 and authorizing a contract for this Professional Service
- R2020-04, naming Arcari + Iovino Architects, PC as Township Architects for the year 2020.
- **R2020-05**, naming McManimon, Scotland & Baumann, LLC as Bond Counsel for the year 2020.
- **R2020-06**, (omitted)
- **R2020-07**, naming Alec Mittiga and the firm Crew Engineers, Inc. as Township Water and Sewer Engineers for the year 2020.
- **R2020-08**, authorizing a professional services agreement between the Township of Pequannock and Piazza & Associates, Inc. for Affordable Housing Administration and Urban Planning Services.
- **R2020-10**, authorizing a professional services agreement between the Township of Pequannock and Quikteks, LLC for Information Technology Services.
- **R2020-11**, authorizing a professional services agreement between the Township of Pequannock and Pinto Consulting, LLC for Open Space Services.
- **R2020-14**, appointing Planning Board Class 3, Class 4, and Alternate Members.
  - Class 3 Member (Governing Body) ..........(1 Year Term expires 12/31/2020) ..........Councillman Kohle
  - Class 4 Member ................................(4 Year Term expires 12/31/2023) ..........Roger Imfeld
  - Alternate Member #2 ............................(2 Year Term expires 12/31/2021) ..........Wayne Winterberg
- **R2020-15**, appointing members to the Zoning Board of Adjustment.
  - Regular Member ................................(4 Year Term expires 12/31/2023) ..........Roger Imfeld
  - Alternate Member .....................(Unexpired 4 Year Term expires 12/31/2023) ..........Thomas Aikey
  - Alternate Member #2 ............................(4 Year Term expires 12/31/2021) ..........Kimberly Quigley
- **R2020-16**, appointing the Pequannock Township member of the Dial-A-Ride Board of Trustees.
  - Trustee .................................................(1 Year Term expires 12/31/2020) ..........Margann Kline
- **R2020-17**, appointing members to the Economic Development Committee.
  - Regular Member .....................(Unexpired 5 Year Term expires 12/31/2022) ..........Jeff Mauriello
  - Regular Member ................................(5 Year Term expires 12/31/2023) ..........Louise Marchese
  - Regular Member ................................(5 Year Term expires 12/31/2024) ..........Donna Cetani
  - Regular Member .....................(Unexpired 5 Year Term expires 12/31/2020) ..........David Hollberg
- **R2020-18**, appointing members to the Fair Housing Committee.
  - Regular Member ................................(3 Year Term expires 12/31/2022) ..........Judi Dudgeon
  - Regular Member ................................(3 Year Term expires 12/31/2022) ..........Mary Thomas
  - Regular Member ................................(3 Year Term expires 12/31/2022) ..........Rocco Salluce
- **R2020-19**, appointing members of the Flood Control Advisory Committee.
  - Regular Member ................................(3 Year Term expires 12/31/2022) ..........Joseph DiFranco
  - Regular Member ................................(3 Year Term expires 12/31/2022) ..........David Hollberg
  - Regular Member ................................(3 Year Term expires 12/31/2022) ..........Nick DeStefano
  - Regular Member ................................(3 Year Term expires 12/31/2022) ..........Dara Hardaker
- **R2020-20**, appointing members of the Historic District Commission.
  - Regular Member ................................(5 Year Term expires 12/31/2024) ..........Jay Wanczyk
  - Regular Member ................................(5 Year Term expires 12/31/2024) ..........Elaine Stapp
- **R2020-21**, appointing members of the Open Space Advisory Committee.
  - Township Council Representative ..........(1 Year Term expires 12/31/2020) ..........Councilman Herd
  - Regular Member ................................(3 Year Term expires 12/31/2022) ..........Frank Spizzirri
- **R2020-22**, appointing members of the Parks and Recreation Advisory Committee.
  - Regular Member ................................(3 Year Term expires 12/31/2022) ..........Larry Scienski
  - Regular Member ................................(3 Year Term expires 12/31/2022) ..........Tom Andrea
  - Regular Member ................................(3 Year Term expires 12/31/2022) ..........Rudy Steinhaf
  - Regular Member ................................(3 Year Term expires 12/31/2022) ..........Alberta Alleva
Youth Liaison ............................................. (1 Year Term expires 12/31/2020)........ Phoebe Patterson

- R2020-23, appointing members of the Senior Citizens Advisory Committee.
  Regular Member ..................................... (3 Year Term expires 12/31/2022)........ Bette Valle
  Regular Member ..................................... (3 Year Term expires 12/31/2022)........ Lorelle Laub
  Regular Member ..................................... (3 Year Term expires 12/31/2022)........ Jean Powers

- R2020-24, appointing Arthur Schmidt to the Pequannock, Lincoln Park & Fairfield (Two Bridges) Sewerage Authority
  Pequannock Commissioner ....................... (5 Year Term expires 1/31/2025)........ Arthur Schmidt

- R2020-25, appointing members of the Joint Study Commission
  Regular Member ..................................... (1 Year Term expires 12/31/2020)........ Councilman Kohle
  Regular Member ..................................... (1 Year Term expires 12/31/2020)........ Councilwoman Florance-Lynch

- R2020-26, appointing a representative to the Morris County CDRS Committee
  Regular Member ..................................... (1 Year Term expires 12/31/2020)........ Councilwoman Russell

On a motion by Mrs. Russell, seconded by Mrs. Florance-Lynch; Resolutions R2020-03 through R2020-26 (agenda items 7-a through 7-rr) as amended were approved by the following vote:
  For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd.
  Against: None.  Abstain: None.  Absent: None.

DESIGNATION OF TOWNSHIP COUNCIL LIAISONS.

  Environmental Commission ............................ Councilwoman Russell
  Historic District Commission ....................... Councilman Herd
  Shade Tree Commission ................................ Councilman Phelan
  Fair Housing Committee .............................. Councilman Kohle
  Parks & Recreation Advisory Committee ............. Councilwoman Russell
  Flood Control Advisory Committee .................. Councilwoman Florance-Lynch
  Senior Citizen Advisory Committee ................ Councilwoman Florance-Lynch
  Economic Development Commission ................ Councilwoman Florance-Lynch
  Municipal Alliance Committee ..................... Councilman Herd
  Fire Department .................................... Councilman Phelan
  First Aid Squad ..................................... Councilman Kohle

On a motion by Mrs. Florance-Lynch, seconded by Mr. Phelan, Resolution R2020-27 approving the Council Liaisons (agenda items 8a-8k) was approved by the following vote:
  For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd.
  Against: None.  Abstain: None.  Absent: None.

OTHER RESOLUTIONS.

- R2020-29, establishing meeting dates for the year 2020
- R2020-31, adopting a Temporary Budget for 2020
- R2020-32, authorizing Temporary Appropriations for Debt Service
- R2020-33, authorizing the cancellation of small property tax refunds, delinquent charges and fees
- R2020-34, establishing the rate of interest and penalties to be charged on delinquent taxes
- R2020-35, providing for fees for tax sale certificate redemption calculations.
- R2020-36, Council authorizing issuance of Duplicate Tax Sale Certificates
- R2020-37, authorizing a fee of $25.00 for each notice of Tax Sale pursuant to N.J.S.A. 54:5-26
R2020-39, appointing Evelyn Roosma Tax Collector for a 4 year term expiring December 31, 2023
R2020-40, designating official depositories for Special Accounts.
R2020-41, designating official depositories for the year 2020.
R2020-42, authorizing Petty Cash Funds for the Township Clerk, Recreation Department and Police Department.
R2020-43, authorizing Change Funds for the Township Tax Collector, Utility Collector, Health Department and Municipal Court
R2020-44, authorizing investment of idle funds
R2020-45, authorizing facsimile signature stamp
R2020-46, authorizing Night Depositories
R2020-47, designating the Township’s Public Employees Retirement System (PERS) and Police and Fire Retirement System (PFRS) certifying agent.
R2020-48, establishing the rate for employment of off-duty Police Officers for the year 2020
R2020-49, authorizing Tax Office refunds, overpayments or cancellations
R2020-50, approving payment of the itemized claims as set forth on the January 2, 2020 Bill List.

On a motion by Mr. Kohle, seconded by Mrs. Russell, Resolutions R2020-28 through R2020-50 (agenda items 9-a through 9-w) were approved by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd.
Against: None. Abstain: None. Absent: None.

Morris County Freeholder Thomas Mastrangelo was introduced and welcomed to the meeting. Mr. Mastrangelo commended members of the Council and the Township Manager.

MAYOR’S APPOINTMENTS.

Mayor Herd announced the following Mayoral appointments:

Library Board of Trustees
Mayor’s designee.......................... (1 Year Term expires 12/31/2020) Councilwoman Kyle Russ...
Trustee ..................................... (5 Year Term expires 12/31/2024) Barbara Muzzio

Planning Board
Mayor’s Designee ........................... (1 Year Term expires 12/31/2020) Councilwoman Florance-Lynch
Class 2 Member (Environ. Comm.)....(1 Year Term expires 12/31/2020) ................... Angelo Caputo

Environmental Commission
Regular Member .......................... (3 Year Term expires 12/31/2022) .................. Richard Thumann
Regular Member .......................... (3 Year Term expires 12/31/2022) .................. Herbert Bell
Alternate 2 .................................. (2 Year Term expires 12/31/2021) ............... Angelo Caputo
Youth Advisory Member ........................ (1 Year Term expires 12/31/2020) ...............Nina Sydoryk
Environmental Commission Chair ................................................................. Thomas L. Newman

Shade Tree Commission
Regular Member .......................... (5 Year Term expires 12/31/2024) .................. Stacy-Ann Webb

Morris County CDRS
Regular Member .......................... (1 Year Term expires 12/31/2020) Councilwoman Florance-Lynch
Alternate ................................... (1 Year Term expires 12/31/2020) .................. Councilman Kohle

TOWNSHIP MANAGER’S APPOINTMENTS.

Township Manager Adam Brewer announced the following appointments for the year 2020
Construction Official .......................... Robert Grant
Engineer ........................................ Joseph Golden
Court Administrator .......................... Shelly Gallagher
Director of Public Works .............................. David Seugling
Health Officer ...................................... Peter Correale
PUBLIC COMMENTS. There were no public comments.

ADJOURNMENT.
There being no further business, on a motion by Mrs. Florance-Lynch, seconded by Mr. Kohle, the meeting was adjourned at 6:28 p.m. without objection.

Carol J. Marsh, Township Clerk

Ryan Herd, Mayor