

The 280th Annual Reorganization Meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order by Township Clerk Carol Marsh at 6:00 p.m. on Tuesday, January 2, 2020 in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike.

The Township Clerk read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this reorganization meeting was filed in the Office of the Township Clerk, posted on the Bulletin Board in the Municipal Building, and transmitted via fax and email to the Record, Suburban Trends and Daily Record newspapers."

Township Clerk Marsh led the Pledge of Allegiance which was followed by a prayer and a moment of silence in honor of those serving our nation.

Morris County Clerk Ann Grossi was introduced and welcomed to the meeting as was Rob Cascone, representing the Morris County Republican Committee.

ROLL CALL.

Present:

Councilwoman Melissa Florance Lynch
Councilman Ryan Herd
Councilman David Kohle
Councilman Richard Phelan
Councilwoman Kyle Russell

Absent: None

Also Attending:

Adam Brewer, Township Manager
Robert Oostdyk, Esq., Township Attorney
Carol Marsh, Township Clerk

SELECTION OF MAYOR AND DEPUTY MAYOR.

The Clerk requested nominations from the Council on the selection of a member to serve as Mayor for the year 2020.

Mr. Kohle nominated Councilman Ryan Herd which was seconded by Mrs. Russell.

There being no other nominations, Mr. Herd was selected to serve as Mayor (**Resolution R2020-01**) by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mr. Phelan, Mrs. Russell.

Against: None. Abstain: None. Absent: None.

The Oath of Office was administered by Morris County Clerk Ann Grossi.

Mayor Herd introduced his father, Tom Herd and presented him with a gift.

The meeting continued with Mayor Herd presiding.

Mrs. Florance-Lynch nominated Councilwoman Kyle Russell to serve as Deputy Mayor for the year 2020 which was seconded by Mr. Phelan. There being no other nominations, Mrs. Russell was selected to serve as Deputy Mayor (**Resolution R2020-02**) by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd.

Against: None. Abstain: None. Absent: None.

The Oath of Office was administered to Deputy Mayor Russell by Morris County Clerk Ann Grossi.

2019 Mayor David Kohle was presented with a gift from Mayor Herd and the remaining members of the Township Council.

Ms. Grossi commended the members of the council for the quality of service they provide the Township and wished them good luck in the future

APPOINTMENTS BY THE TOWNSHIP COUNCIL.

- **R2020-01**, selecting a member of the Council to serve as Mayor for the year **2020**
- **R2020-02**, designating a member of the council to serve as Deputy Mayor for the year **2020**
- **R2020-03**, appointing Robert Oostdyk, Esq. and the firm Murphy McKeon PC, as Township Attorney for the year **2020** and authorizing a contract for this Professional Service
- **R2020-04**, naming Arcari + Iovino Architects, PC as Township Architects for the year 2020.

- **R2020-05**, naming McManimon, Scotland & Baumann, LLC as Bond Counsel for the year 2020
- **R2020-06**, (omitted)
- **R2020-07**, naming Alec Mittiga and the firm Crew Engineers, Inc. as Township Water and Sewer Engineers for the year 2020.
- **R2020-08**, authorizing a professional services agreement between the Township of Pequannock and Piazza & Associates, Inc. for Affordable Housing Administration and Urban Planning Services.
- **R2020-09**, authorizing a Professional Service contract with Valerie Dolan, and the firm Nisivoccia, LLP for services as Township Auditor for the year 2020.
- **R2020-10**, authorizing a professional services agreement between the Township of Pequannock and Quikteks, LLC for Information Technology Services.
- **R2020-11**, authorizing a professional services agreement between the Township of Pequannock and Pinto Consulting, LLC for Open Space Services.
- **R2020-12**, appointing Robert W. Mayer, Esq., as Municipal Public Defender.
- **R2020-13**, appointing Nicholas A. Galante, Esq., as Municipal Prosecutor.
- **R2020-14**, appointing Planning Board Class 3, Class 4, and Alternate Members.
 Class 3 Member (Governing Body)(1 Year Term expires 12/31/2020).....Councilman Kohle
 Class 4 Member(4 Year Term expires 12/31/2023)..... Roger Imfeld
 Alternate Member #2(2 Year Term expires 12/31/2021)..... Wayne Wintemberg
- **R2020-15**, appointing members to the Zoning Board of Adjustment.
 Regular Member(4 Year Term expires 12/31/2023)..... Roger Imfeld
 Regular Member(Unexpired 4 Year Term expires 12/31/2023)..... Thomas Aikey
 Alternate Member #2.....(4 Year Term expires 12/31/2021)..... Kimberly Quigley
- **R2020-16**, appointing the Pequannock Township member of the Dial-A-Ride Board of Trustees.
 Trustee.....(1 Year Term expires 12/31/2020)..... Margann Kline
- **R2020-17**, appointing members to the Economic Development Committee.
 Regular Member(Unexpired 5 Year Term expires 12/31/2022).....Jeff Mauriello
 Regular Member(5 Year Term expires 12/31/2024).....Louise Marchese
 Regular Member(5 Year Term expires 12/31/2024)..... Donna Cetani
 Regular Member(Unexpired 5 Year Term expires 12/31/2020)..... David Hollberg
- **R2020-18**, appointing members to the Fair Housing Committee.
 Regular Member.....(3 Year Term expires 12/31/2022)..... Judi Dudgeon
 Regular Member(3 Year Term expires 12/31/2022).....Mary Thomas
 Regular Member(3 Year Term expires 12/31/2022)..... Rocco Salluce
- **R2020-19**, appointing members of the Flood Control Advisory Committee.
 Regular Member (3 Year Term expires 12/31/2022) Joseph DiFranco
 Regular Member (3 Year Term expires 12/31/2022) David Hollberg
 Regular Member (3 Year Term expires 12/31/2022) Nick DeStefano
 Regular Member (3 Year Term expires 12/31/2022) Dara Hardaker
- **R2020-20**, appointing members of the Historic District Commission.
 Regular Member..... (5 Year Term expires 12/31/2024)Jay Wanczyk
 Regular Member..... (5 Year Term expires 12/31/2024) Elaine Stapp
- **R2020-21**, appointing members of the Open Space Advisory Committee.
 Township Council Representative(1 Year Term expires 12/31/2020).....Councilman Herd
 Regular Member.....(3 Year Term expires 12/31/2022)..... Frank Spizzirri
- **R2020-22**, appointing members of the Parks and Recreation Advisory Committee.
 Regular Member(3 Year Term expires 12/31/2022)..... Larry Scienski
 Regular Member(3 Year Term expires 12/31/2022)..... Tom Andrea
 Regular Member(3 Year Term expires 12/31/2022)..... Rudy Steintal
 Regular Member(3 Year Term expires 12/31/2022)..... Alberta Alleva

- Youth Liaison(1 Year Term expires 12/31/2020).....Phoebe Patterson
- **R2020-23**, appointing members of the Senior Citizens Advisory Committee.
 - Regular Member(3 Year Term expires 12/31/2022)..... Bette Valle
 - Regular Member(3 Year Term expires 12/31/2022)..... Lorelle Laub
 - Regular Member(3 Year Term expires 12/31/2022).....Jean Powers
- **R2020-24**, appointing Arthur Schmidt to the Pequannock, Lincoln Park & Fairfield (Two Bridges) Sewerage Authority
 - Pequannock Commissioner(5 Year Term expires 1/31/2025)..... Arthur Schmidt
- **R2020-25**, appointing members of the Joint Study Commission
 - Regular Member.....(1 Year Term expires 12/31/2020).....Councilman Kohle
 - Regular Member.....(1 Year Term expires 12/31/2020) Councilwoman Florance-Lynch
- **R2020-26**, appointing a representative to the Morris County CDRS Committee
 - Regular Member.....(1 Year Term expires 12/31/2020).....Councilwoman Russell

On a motion by Mrs. Russell, seconded by Mrs. Florance-Lynch; **Resolutions R2020-03 through R2020-26** (agenda items 7-a through 7-rr) as amended were approved by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd.
Against: None. Abstain: None. Absent: None.

DESIGNATION OF TOWNSHIP COUNCIL LIAISONS.

- **R2020-27**, designating Council Liaisons for the Year 2020.
 - Environmental Commission..... Councilwoman Russell
 - Historic District Commission Councilman Herd
 - Shade Tree Commission Councilman Phelan
 - Fair Housing Committee..... Councilman Kohle
 - Parks & Recreation Advisory Committee Councilwoman Russell
 - Flood Control Advisory Committee Councilwoman Florance-Lynch
 - Senior Citizen Advisory Committee Councilwoman Florance-Lynch
 - Economic Development Commission..... Councilwoman Florance-Lynch
 - Municipal Alliance Committee Councilman Herd
 - Fire Department Councilman Phelan
 - First Aid Squad..... Councilman Kohle

On a motion by Mrs. Florance-Lynch, seconded by Mr. Phelan, **Resolution R2020-27** approving the Council Liaisons (agenda items 8a-8k) was approved by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd.
Against: None. Abstain: None. Absent: None.

OTHER RESOLUTIONS.

- **R2020-28**, designating the Township’s Official Newspapers for the year **2020**.
- **R2020-29**, establishing meeting dates for the year **2020**
- **R2020-30**, Governing Body Certification of compliance with the United States Equal Employment Opportunity Commission’s "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964".
- **R2020-31**, adopting a Temporary Budget for **2020**
- **R2020-32**, authorizing Temporary Appropriations for Debt Service
- **R2020-33**, authorizing the cancellation of small property tax refunds, delinquent charges and fees
- **R2020-34**, establishing the rate of interest and penalties to be charged on delinquent taxes
- **R2020-35**, providing for fees for tax sale certificate redemption calculations.
- **R2020-36**, Council authorizing issuance of Duplicate Tax Sale Certificates
- **R2020-37**, authorizing a fee of \$25.00 for each notice of Tax Sale pursuant to N.J.S.A. 54:5-26

- **R2020-39**, appointing Evelyn Roosma Tax Collector for a 4 year term expiring December 31, 2023
- **R2020-40**, designating official depositories for Special Accounts.
- **R2020-41**, designating official depositories for the year **2020**.
- **R2020-42**, authorizing Petty Cash Funds for the Township Clerk, Recreation Department and Police Department.
- **R2020-43**, authorizing Change Funds for the Township Tax Collector, Utility Collector, Health Department and Municipal Court
- **R2020-44**, authorizing investment of idle funds
- **R2020-45**, authorizing facsimile signature stamp
- **R2020-46**, authorizing Night Depositories
- **R2020-47**, designating the Township’s Public Employees Retirement System (PERS) and Police and Fire Retirement System (PFRS) certifying agent.
- **R2020-48**, establishing the rate for employment of off-duty Police Officers for the year 2020
- **R2020-49**, authorizing Tax Office refunds, overpayments or cancellations
- **R2020-50**, approving payment of the itemized claims as set forth on the **January 2, 2020** Bill List.

On a motion by Mr. Kohle, seconded by Mrs. Russell, **Resolutions R2020-28 through R2020-50** (agenda items 9-a through 9-w) were approved by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd.

Against: None. Abstain: None. Absent: None.

Morris County Freeholder Thomas Mastrangelo was introduced and welcomed to the meeting. Mr. Mastrangelo commended members of the Council and the Township Manager.

MAYOR’S APPOINTMENTS.

Mayor Herd announced the following Mayoral appointments:

Library Board of Trustees

- Mayor’s designee..... (1 Year Term expires 12/31/2020) Councilwoman Kyle Russ...
- Trustee (5 Year Term expires 12/31/2024) Barbara Muzzio

Planning Board

- Mayor’s Designee (1 Year Term expires 12/31/2020) . Councilwoman Florance-Lynch
- Class 2 Member (Environ. Comm.) (1 Year Term expires 12/31/2020) Angelo Caputo

Environmental Commission

- Regular Member (3 Year Term expires 12/31/2022) Richard Thumann
- Regular Member (3 Year Term expires 12/31/2022) Herbert Bell
- Alternate #2 (2 Year Term expires 12/31/2021) Angelo Caputo
- Youth Advisory Member..... (1 Year Term expires 12/31/2020)Nina Sydoryk
- Environmental Commission Chair Thomas L. Newman

Shade Tree Commission

- Regular Member (5 Year Term expires 12/31/2024) Stacy-Ann Webb

Morris County CDRS

- Regular Member (1 Year Term expires 12/31/2020) . Councilwoman Florance-Lynch
- Alternate (1 Year Term expires 12/31/2020)Councilman Kohle

TOWNSHIP MANAGER’S APPOINTMENTS.

Township Manager Adam Brewer announced the following appointments for the year 2020

- Construction Official..... Robert Grant
- Engineer Joseph Golden
- Court Administrator Shelly Gallagher
- Director of Public Works David Seugling
- Health OfficerPeter Correale

Plumbing Sub Code Official Michael Robinson
 Chief of Police.....Brian C. Spring
 Director of Health and Human ServicesPeter Correale
 Electrical Sub Code Official.....Carmine Agostinelli
 Fire Sub Code Official Robert Grant
 Director, Bureau of Fire Safety..... Robert Westdyk
 Zoning Officer.....Jill Hartmann
 Director of Finance..... Julie Kupilik
 Fire Department Chief.....Jim Shaver

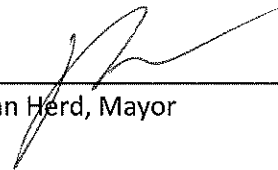
PUBLIC COMMENTS. There were no public comments.

ADJOURNMENT.

There being no further business, on a motion by Mrs. Florance-Lynch, seconded by Mr. Kohle, the meeting was adjourned at 6:28 p.m. without objection.



Carol J. Marsh, Township Clerk



Ryan Herd, Mayor

