The April 14, 2020 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. The meeting was held via Zoom Webinar; Mayor Ryan Herd presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the bulletin board in the Municipal Building; published as a legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy. Information on remote access was sent via email to the Suburban Trends, Daily Record and Record newspapers and posted on the Township's website and at the entrance to the municipal building."

Mayor Herd led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:
Mayor Ryan Herd
Deputy Mayor Kyle Russell
Councilwoman Melissa Florance-Lynch
Councilman Richard Phelan

Absent:
Councilman David Kohle

Also Attending:
Adam Brewer, Township Manager
Robert Oostdyk, Esq., Township Attorney
Carol J. Marsh, Township Clerk

There were 3 members of the public in attendance via Zoom.

Mr. Brewer explained the format of the meeting and the procedures for volunteers and members of the public to be recognized.

PRESENTATIONS. There were no presentations.

REPORTS FROM VOLUNTEERS. There were no reports from volunteers.

PUBLIC COMMENT. There were no public comments.

MANAGER'S REPORT. Township Manager Adam Brewer reviewed the Manager’s report for the meeting, reporting municipal operations continue with alterations in place to protect the workforce and the public, reviewing recent communications and noting there will be a discussion of solid waste and recycling contracts later in the evening. Mr. Brewer provided status of the appeal of the FEMA Preliminary Flood Information Rate Maps and made a recommendation to the Council that the public hearing for the 2020 Municipal Budget be held as scheduled on April 28th but consider delaying the consideration of adoption for at least a few weeks.

PUBLIC HEARINGS. There were no public hearings.

ORDINANCE INTRODUCTIONS. There were no ordinances presented for introduction.

RESOLUTIONS.
- R2020-104, reducing sewer assessment balances (512 Turnpike).
- R2020-105, reducing sewer assessment balances (363 Route 23).
- R2020-106, authorizing the execution of an Agreement between the Township of Pequannock and the First Reformed Dutch Church of Pompton Plains for Use of the Church Parking Lot.
• **R2020-107**, authorizing the execution of an Interlocal Agreement between the Township of Pequannock and the Board of Education of Pequannock Township for vehicle maintenance and repair services.


On a motion by Mrs. Russell, seconded by Mr. Phelan, Resolutions R2020-104 through R2020-108 were adopted by the following vote with Mrs. Florance-Lynch abstaining on Resolution R2020-105:
- For: Mrs. Florance-Lynch, Mr. Phelan, Mrs. Russell, Mayor Herd
- Against: None
- Abstain: None
- Absent: Mr. Kohle

**ITEMS FOR DISCUSSION.**

- Solid waste and recycling bid specifications.
  - Mr. Brewer noted the full agenda, which included documents related to this discussion, is posted on the website for public access.
  - Mr. Brewer reviewed the bid specs for the solid waste, vegetative waste and recycling contracts, recommended an Interlocal Agreement with the Board of Education be considered if that service is continued and requested any feedback on the specifications. Members of the Council agreed to options contained in the specifications. Mr. Brewer requested direction from the Council on the way to handle collection days missed due to holidays or inclement weather and the current practice of collecting recycling material for several local organizations. After a brief discussion the council agreed missed collection days should be skipped and recycling pickup should not continue for the organizations.

**REPORTS AND NOTICES.** There were no reports or notices.

**COUNCIL REPORTS.**

*Mrs. Florance-Lynch*
- Requested the Council’s opinion on the possibility of making donations to local organizations in need. Members of Council expressed concern about making donations at this time.
- Economic Development Advisory Committee cancelled their meeting in March. The committee is deciding if the next meeting should be held.
- Flood Control Advisory Committee cancelled their meeting this month. Mrs. Florance Lynch summarized the April report on the status of the elevations grants, provided status of the FEMA map appeals, and reported on grace periods for insurance premiums due the pandemic.
- Expressed gratitude for those working on the front lines and for residents, Police and Fire Departments for their work and their actions.

*Mr. Phelan:*
- All committees for which he is liaison were cancelled for the month.
- Expressed gratitude to the residents, employees and volunteers for their actions during this time.

*Mrs. Russell:*
- Reported all committees on which she is liaison were cancelled
- Commended the Township’s First Responders and everyone for the jobs they are doing under difficult circumstances.
Mayor Herd:
- Historic District Commission reports the Martin Berry House is progressing even during the pandemic and the wedding dance fundraiser is on hold until further notice.
- Community Partners of Hope is raising money and bringing together food for Chilton Hospital employees. The employees expressed their gratitude and have also requested materials for use in their work.
- First Aid Squad reported they are taking special precautions during responses and requested patience on the part of residents who need their services.
- Reported Pequannock Township and several neighboring towns participated in a Parade of Heroes outside Chilton Hospital and expressed pride and gratitude in the community.
- Boys and Girls Club raised money was able to donate a palate of 2000 Power Bars for Chilton employees with another 1000 on its way.
- Attending a Governor’s briefing regarding Covid 19 and encouraged everyone to follow guidelines.
- Commended the First Responders.

PUBLIC COMMENT. There were no public comments.

APPROVAL OF MINUTES.
On a motion by Mr. Phelan, seconded by Mrs. Florance-Lynch, minutes of the March 10, 2020 budget workshop, the March 10, 2020 regular meeting and the March 24, 2020 regular meeting were unanimously approved.

EXECUTIVE (CLOSED) SESSION. There was no Executive Session.

ADJOURNMENT.
There being no further business, on a motion by Mrs. Russell seconded by Mrs. Florance-Lynch, the meeting was adjourned at 7:34 p.m. without objection.

Carol J. Marsh, Township Clerk

Ryan Herd, Mayor