The May 12, 2020 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. The meeting was held via Zoom Webinar; Mayor Ryan Herd presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes: "In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy. Information on remote access was sent via email to the Suburban Trends, Daily Record and Record newspapers and posted on the Township's website."

Mayor Herd led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present: 
Mayor Ryan Herd  
Deputy Mayor Kyle Russell  
Councilwoman Melissa Florance-Lynch  
Councilman David Kohle  
Councilman Richard Phelan

Absent: None

Also Attending: 
Adam Brewer, Township Manager  
Thomas Cantisano, Township Health Officer  
Robert Oostdyk, Esq., Township Attorney  
Carol J. Marsh, Township Clerk

There were 21 members of the public in attendance via Zoom

Mr. Brewer provided information on procedures for public participation in the meeting.

PRESENTATIONS. There were no presentations.

REPORTS FROM VOLUNTEERS. There were no reports from volunteers.

PUBLIC COMMENT. There were no public comments.

MANAGER’S REPORT. Township Manager Adam Brewer reviewed the Manager’s report for the meeting, noting the 2020 Municipal Budget has been scheduled for adoption following the Council’s consideration of a resolution amending the budget, stating Health Officer Tom Cantisano is present at the meeting to provide information on the Coronavirus, and reporting on lead and copper sampling. Mr. Brewer noted the resolutions for change orders are both reductions, the schedule for PV Park opening is listed on the agenda for discussion and the Ranger’s report was included in the Manager’s report.

PUBLIC HEARINGS. There were no public hearings.

ORDINANCE INTRODUCTIONS. There were no ordinances presented for introduction.

2020 MUNICIPAL BUDGET ADOPTION.
• R2020-112, to amend the introduced budget.

On a motion by Mrs. Russell, seconded by Mr. Kohle, Resolution R2020-112 was adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd
Against: None.
Abstain: None.
Absent: None

• R2020-113, adopting the 2020 Municipal Budget.
Ms. Marsh read the budget adoption resolution by title.

Mr. Brewer noted a presentation of the budget and a hearing were held at previous meetings and relevant documents have been posted on the website and briefly reviewed highlights of the budget.

On a motion by Mr. Kohle, seconded by Mr. Phelan, Resolution R2020-113 was adopted by the following vote:

  For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd
  Against: None.    Abstain: None.    Absent: None

RESOLUTIONS.

- **R2020-114**, authorizing the discretionary award of a contract for a new Variable Frequency Drive (VFD) to A.C. Shultes Inc. in the amount of $19,000, which was purchased to make an emergency repair.

- **R2020-115**, authorizing Change Order #1 for Quantity Changes for the Hillview School Parking Lot improvements Project Decreasing the Contract Price by $1,653.17 to a Revised Contract Price of $69,815.08.


- **R2020-118**, approving the designated special event permit application (Pequannock Street Fair)


On a motion by Mrs. Florance-Lynch, seconded by Mr. Phelan, Resolutions R2020-114 through R2020-120 were adopted by the following vote:

  For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd
  Against: None.    Abstain: None.    Absent: None

ITEMS FOR DISCUSSION.

- COVID-19 Update.

  Mr. Cantisano provided an overview of the Township’s COVID-19 operations, and on the available information concerning the pandemic and its impact on the community.

  Members of the Council discussed the type of information being disseminated by the Township, the tracking of the disease and antibody testing, possible treatments and vaccines, issues concerning testing and other aspects of the disease and response.

- PV Park opening day.

  Mr. Brewer reviewed challenges to and plans for the opening of PV Park, stating the current target for opening is July 4th but the Township is working toward the possibility of an earlier opening, with appropriate limitations and changes in operations, if restrictions are lifted.

REPORTS AND NOTICES. There were no reports or notices.
COUNCIL REPORTS.

Ms. Florance-Lynch
- Reported on Pequannock’s hosting of a regional food drive, requested increased notification of the event.
- Expressed gratitude for everyone who is contributing to the efforts during the pandemic.

Mr. Kohle:
- Read an email from Tom Lyons, First Aid and Rescue Squad Chief, regarding EMS week. Mr. Lyons’ correspondence reported on activities of the squad, expressed pride in the members of the squad who have continued to perform in their roles through the pandemic and thanked township officials and the community for their support.
- Thanked the first responders, health care workers, and all those working to serve the community.

Mr. Phelan
- Thanked the First Aid Squad and all first responders and expressed gratitude for Pequannock Township’s great community.
- Offered assistance in acquiring PPE and information on his experience operating during the pandemic.

Mrs. Russell:
- Thanked the First Aid Squad and recognized all the teachers for their efforts.
- Recognized the efforts of the entire community.

Mayor Herd:
- Thanked the First Aid Squad for their continued efforts.
- Attended a Rotary ZOOM meeting last week.
- Recognized Community Partners of Hope and those who donated for providing over 5,000 meals to Chilton Hospital workers.
- Welcomed a resident who has returned home after convalescing out of town.
- Reported on a phone conference with Congresswoman Mikie Sherrill about re-opening.
- Reported he will be judging at the FBLA State Leadership Conference and wished participating groups from Pequannock Township the best of luck.
- Thanked first responders, as well as nurses and doctors for their efforts.

PUBLIC COMMENT.
- Lou Hebert, 11 Copley Court reported on the quarantining rules in place at Cedar Crest.
- Frank Spizzirri, 35 West Franklin Avenue, requested there be a local testing site for those who have difficulty travelling.

APPROVAL OF MINUTES.
On a motion by Mr. Kohle, seconded by Mrs. Russell, minutes of the April 28, 2020 meeting were unanimously approved with Mr. Phelan abstaining.

EXECUTIVE (CLOSED) SESSION.
Mr. Oostdyk explained the procedure for entering closed session.

On a motion by Mr. Phelan, seconded by Mr. Kohle Resolution R2020-121, authorizing an Executive Session to discuss litigation of the Sewer Assessment for the Board of Education and matters of Attorney Client Privilege was unanimously adopted.

Mr. Herd stated no action would be taken following the Closed Session.
The public portion of the meeting was recessed at 8:53 p.m. followed by the Executive Session during which the Council discussed two pending matters:
- Litigation of the Sewer Assessment filed by the Board of Education: A settlement proposal was presented to the Council and the Council agreed to that settlement. There will be a formal resolution which memorializes the agreement at a future meeting.
- Potential legal issues with the Library Board of Trustees: That issue was discussed and direction was given to the Township Manager.

The closed session was completed at 9:08 p.m. at which time the public meeting was reconvened.

Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

**ADJOURNMENT.**
There being no further business, on a motion by Mrs. Russell, seconded by Mrs. Florance-Lynch, the meeting was adjourned at 9:10 p.m. without objection.

Carol J. Marsh, Township Clerk

Ryan Herd, Mayor