The May 26, 2020 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Ryan Herd presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey’s Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy. Information on remote access was sent via email to the Suburban Trends, Daily Record and Record newspapers and posted on the Township’s website”

Mayor Herd led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:  
Mayor Ryan Herd  
Deputy Mayor Kyle Russell  
Councilwoman Melissa Florance-Lynch  
Councilman David Kohle  
Councilman Richard Phelan

Absent: None

Also Attending:  
Adam Brewer, Township Manager  
Robert Oostdyk, Esq., Township Attorney  
Carol J. Marsh, Township Clerk

There were 12 members of the public in attendance via Zoom.

Mr. Brewer provided information on procedures for public participation in the meeting.

PRESENTATIONS. There were no presentations.

REPORTS FROM VOLUNTEERS. There were no reports from volunteers.

PUBLIC COMMENT.
- Frank Spizzirri, 35 West Franklin Avenue, requested explanations of resolutions R2020-130 and R2020-131. Mr. Herd responded the resolutions would be discussed in the next section.

MANAGER’S REPORT. Township Manager Adam Brewer reviewed the Manager’s report for the meeting, noting the Police Department and Department of Public Works will be returning to regular operations on June 1st, with safety precautions in place, clarifying the Council’s request for what COVID-19 statistics should be posted on the website, and reviewing items on the evening’s agenda.

PUBLIC HEARINGS. There were no public hearings.

ORDINANCE INTRODUCTIONS.

ORDINANCE INTRODUCTION - Ordinance No. 2020-05; ESTABLISHING MINIMUM AND MAXIMUM SALARIES AND PAY RATES FOR DESIGNATED OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF PEQUANNOCK.

On a motion by Mr. Phelan, seconded by Mr. Kohle, the ordinance was approved for introduction by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mayor Herd  
Against: None.  
Abstain: Mrs. Russell.  
Absent: None.
ORDINANCE INTRODUCTION - Ordinance No. 2020-06; PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF PEQUANNOCK, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AND APPROPRIATING THE SUM OF $559,800 FOR FINANCING THEREOF.

On a motion by Mrs. Russell, seconded by Mrs. Florance-Lynch, the ordinance was approved for introduction by the following vote:

    For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd
    Against: None.   Abstain: None.   Absent: None.

ORDINANCE INTRODUCTION - Ordinance No. 2020-07; PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF PEQUANNOCK SEWER UTILITY, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AND APPROPRIATING THE SUM OF $55,000 FOR FINANCING THEREOF.

On a motion by Mr. Kohle, seconded by Mrs. Russell, the ordinance was approved for introduction by the following vote:

    For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd
    Against: None.   Abstain: None.   Absent: None.

ORDINANCE INTRODUCTION - Ordinance No. 2020-08; PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF PEQUANNOCK WATER UTILITY, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AND APPROPRIATING THE SUM OF $55,000 FOR FINANCING THEREOF.

On a motion by Mrs. Florance-Lynch, seconded by Mr. Phelan, the ordinance was approved for introduction by the following vote:

    For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd
    Against: None.   Abstain: None.   Absent: None.

RESOLUTIONS.

- **R2020-122**, authorizing the discretionary award of a contract for fertilizer and lawn care products to Fisher & Sons, Inc. in an amount to exceed $17,500 but be no more than $30,000.
- **R2020-123**, authorizing Tax Office refunds, overpayments or cancellations.
- **R2020-124**, confirming the designated membership in the Pequannock Township Fire Department (Terry, Smith).
- **R2020-125**, providing for the insertion of a Special Item of Revenue in the 2020 Budget pursuant to NJSA 40A:4-87 (Chapter 159, P.L. 1948).
- **R2020-126**, accepting a water line and utility easement over a portion of 12-14 Kent Place (Michael A. Semeraro)
- **R2020-127**, authorizing the settlement of a sanitary sewer assessment appeal and the execution of a consent order for final judgment (Pequannock Township Board of Education / Block 1912 Lot 1 and Lot 2.01).
- **R2020-130**, providing for the combination of certain issues of Water Utility Bonds, Series 2020, of the Township of Pequannock, in the County of Morris, New Jersey, into a single issue of bonds aggregations $6,700,000 in principal amount.
- **R2020-131**, determining the form and other details of $6,700,000 Water Utility Bonds, Series 2020, of the Township of Pequannock, in the County of Morris, New Jersey, and providing for their sale.

- **R2020-132**, approving payment of the itemized claims as set forth on the May 21, 2020 Bill List

Mr. Brewer provided an explanation of resolutions R2020-130 and R2020-131 as had been previously requested.

On a motion by Mr. Kohle, seconded by Mr. Phelan, Resolutions R2020-122 through R2020-132 were adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mrs. Russell, Mayor Herd
Against: None. Abstain: None. Absent: None.

**ITEMS FOR DISCUSSION.**

- PV Park opening: Mr. Brewer reported a new Executive Order will allow an earlier opening than previously targeted. An opening date of June 13th with restrictions as outlined was recommended. After discussion, members of the Council agreed to the recommended target date.

- Kent Place Sewer Extension: Mr. Brewer described issues affecting the Kent Place apartments and recommended a bid package be prepared to complete a Kent Place extension which was agreed to by members of the Council.

**REPORTS AND NOTICES.** There were no reports or notices.

**COUNCIL REPORTS.**

**Ms. Florance-Lynch**
- Thanked everyone who assisted with last week’s successful food event.
- Expressed appreciation for yesterday’s Memorial Day celebration
- Tomorrow’s Economic Development Advisory Committee meeting has been cancelled.

**Mr. Kohle:**
- Thanked those who made the food event a success.
- Thanked both American Legion Posts for organizing the Memorial Day ceremony.
- Planning Board will be meeting via Zoom on June 1st.

**Mr. Phelan:**
- Expressed regret for not being able to attend recent events due health reasons.
- Attended Fire Company No. 2’s successful Zoom meeting last week.
- Expressed hope that Fire Company No. 1 will hold a Zoom meeting next week.

**Mrs. Russell:**
- Commended the food event and the Memorial Day service and thanked everyone involved.
- Library Board held a Zoom meeting and reported they will be ready to open as soon as permitted.

**Mayor Herd:**
- Recognized Mrs. Florance-Lynch for her efforts in organizing the food event.
- Commended those who assisted in organizing the Memorial Day event.
- Reported on issues discussed on a phone conference with Congresswoman Mikie Sherrill concerning the urgency of reopening and reported in-person graduations will be allowed as of July 6th.
- Reported mental health support is available through Medicare.
- There will be a free virtual presentation on vaping on Tuesday, June 9th 7:00 p.m. to 8:00 p.m.
- Atlantic Health Systems will hold a community conversation about scheduling elective surgical procedures.
- Expressed support for a resolution adopted by Randolph Township regarding opening up.
- Received correspondence from President Trump regarding stimulus.
- There is a scheduled space launching tomorrow at 4:30.

PUBLIC COMMENT.
- Frank Spizirri, 35 West Franklin Avenue, requested information regarding the bond sale, and commented he received his stimulus via credit card for his stimulus.

APPROVAL OF MINUTES. There were no minutes presented for approval.

EXECUTIVE (CLOSED) SESSION. There was no Executive Session.

ADJOURNMENT.
The there being no further business, on a motion by Mr. Kohle, seconded by Mrs. Florance-Lynch, the meeting was adjourned at 7:57 p.m. without objection.

Carol J. Marsh, Township Clerk

Ryan Herd, Mayor