The July 14, 2020 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:05 p.m. The meeting was held via Zoom Webinar; Mayor Ryan Herd presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey’s Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy. Information on remote access was sent via email to the Suburban Trends, Daily Record and Record newspapers and posted on the Township’s website."

Mayor Herd led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:  
Mayor Ryan Herd  
Councilwoman Melissa Florance-Lynch  
Councilman David Kohle  
Councilman Richard Phelan

Absent:  
Deputy Mayor Kyle Russell  
Also Attending:  
Adam Brewer, Township Manager  
Robert Oostdyk, Esq., Township Attorney  
Carol J. Marsh, Township Clerk

There were 3 members of the public in attendance via ZOOM.

Mr. Brewer provided information on procedures for public participation in the meeting.

PRESENTATIONS. There were no presentations.

REPORTS FROM VOLUNTEERS. There were no reports from volunteers.

PUBLIC COMMENT. There were no public comments.

MANAGER’S REPORT. Township Manager Adam Brewer reviewed the Manager’s report for the meeting, noting as restrictions have been relaxed, Parks and Recreation is in full swing. Membership in PV Park is going well, the Township’s outdoor camps are in full swing as well and fields are in use by competitive sports.

An ordinance clarifying the language regarding Woodland lake membership is scheduled for consideration this evening along with a resolution authorizing the award of contracts for the Kent Place Sewer extension and a discussion of the fireworks schedule. Mr. Brewer reported the Township was successful in its appeal to Scientific Resolution Panel of the National Institute of Building Sciences regarding the preliminary Flood Information Rate Maps appeals, summarized the next steps and expressed compliments to Flood Resilience Officer Jennifer McCulloch and the professionals who worked on the project. Solid Waste and Recycling collection bids were opened. A presentation of the options and rates is expected for July 28th.

PUBLIC HEARINGS. There were no public hearings.

ORDINANCE INTRODUCTIONS.

ORDINANCE INTRODUCTION - Ordinance No. 2020-09, AN ORDINANCE AMENDING CHAPTER 129 OF THE CODE OF THE TOWNSHIP OF PEQUANNOCK AND CLARIFYING BADGE AVAILABILITY FOR RESIDENTS ONLY AT WOODLAND LAKE
Township Manager Brewer reviewed the purpose of the ordinance.
On a motion by Mr. Kohle, seconded by Mrs. Florance-Lynch, the ordinance was approved for introduction by the following vote:
   For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mayor Herd
   Against: None.    Abstain: None.    Absent: Mrs. Russell.

RESOLUTIONS.
- **R2020-146**, authorizing Tax Office refunds, overpayments or cancellations.
- **R2020-147**, awarding a contract for the Kent Place Sanitary Sewer Extension Project to Messercola Excavating, Inc. for the total contract amount of $91,180 in accordance with the bid specifications.
- **R2020-148**, approving submission of a 2021 NJDOT Municipal Aid grant application and authorizing execution of a grant contract for the West Parkway North improvements project.
- **R2020-150**, appointing a Planning Board Class 4 Member.
- **R2020-151**, appointing members of the Parks and Recreation Advisory Committee.
- **R2020-152**, appointing members of the Historic District Commission.
- **R2020-154**, appointing members of the Open Space Advisory Committee.

On a motion by Mr. Kohle, seconded by Mrs. Florance-Lynch, Resolutions **R2020-146 through R2020-154** were adopted by the following vote:
   For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mayor Herd
   Against: None.    Abstain: None.    Absent: Mrs. Russell.

ITEMS FOR DISCUSSION.
- **2020 Fireworks Date**: Mr. Brewer reviewed issues related to the re-scheduling of the 2020 fireworks. Following a brief discussion, members of the Council agreed to schedule the fireworks display on the date of the Hoedown pending approval of the Board of Education regarding use of their facilities.

REPORTS AND NOTICES.
- Report of Sale – Bonds
- Report of Sale – Notes

At the request of Mayor Herd, Mr. Brewer summarized the reports.

COUNCIL REPORTS.
**Mrs. Florance-Lynch**
- Flood Control Advisory Committee reported on the Home Elevation grants, and requested status of the Pompton River de-snagging project which was provided by Mr. Brewer. The committee’s next meeting is scheduled for August 11, 2020 [corr. to August 13 at August 11, 2020 meeting].
- Economic Development Advisory Committee chair recently met with Mr. Brewer. The next committee meeting is tentatively scheduled for July 22nd.

**Mr. Kohle:**
- Attended both the PV and PTHS graduations, expressed his support of the event and noted the appreciation of the graduates.
- First Aid and Rescue Squad is holding executive meetings.
- A Fair Housing Committee meeting has not been scheduled.

_Mrs. Florance-Lynch_
- Complimented the success of the graduation ceremonies.

_Mr. Phelan:_
- Fire Co. No. 2 may be bringing an issue to Mr. Brewer.

_Mayor Herd:_
- Echoed prior comments regarding the recent graduation ceremonies and complimented School Superintendent Michael Portas and the Board of Education staff for their work this year.
- For 2019, the Arbor Day foundation again named Pequannock Township a Tree City USA.
- Thanked the PV Rotary Club for their invitation to be a Civil Service member.

_Mrs. Florance-Lynch_
- Reminded everyone the County Freeholders are holding a public meeting regarding the bike path and pedestrian walkway.

**PUBLIC COMMENT.** There were no public comments.

**APPROVAL OF MINUTES.**
On a motion by Mrs. Florance-Lynch, seconded by Mr. Phelan, minutes of the June 23, 2020 meeting were unanimously approved.

**EXECUTIVE (CLOSED) SESSION.**
Mr. Oostdyk explained the procedure for entering closed session.

On a motion by Mrs. Florance-Lynch, seconded by Mr. Phelan, **Resolution R2020-155**, authorizing an Executive Session to discuss Litigation of the JAC Automotive sewer assessment appeal was unanimously adopted.

The public portion of the meeting was recessed at 7:28 p.m. followed by the Executive Session during which the following took place:
- The Council was updated on the matter of JAC Automotive LLC vs The Township of Pequannock, a sewer assessment appeal. The Council discussed the proposed settlement agreement and agreed that the settlement should be entered into on behalf of the Township.

The closed session was completed at 7:37 p.m. at which time the public meeting was reconvened.

Township Attorney Oostdyk summarized the Executive Session discussion and stated the agreement would be entered into subject to a formal resolution to be listed for consideration at the next meeting. No formal action was taken.

**ADJOURNMENT.**
There being no further business, on a motion by Mr. Kohle, seconded by Mrs. Florance-Lynch, the meeting was adjourned at 7:38 p.m. without objection.

Carol J. Marsh, Township Clerk
Ryan Herd, Mayor