

PRELIMINARY AND FINAL SITE PLAN CHECKLIST

APPLICANT'S NAME: Camp Auto & Truck Parts, Inc.

ITEMS REQUIRED FOR A COMPLETE APPLICATION

1. Yes 2 complete applications (once the application has been deemed complete the applicant shall submit 18 additional copies of the application).
2. Yes 2 copies of the plat (an additional 18 copies will be required once the application has been deemed complete).
3. Yes Payment of the administrative and escrow review deposits.
4. Yes Proof of payment of taxes signed by the Tax Collector.
5. Yes Names and address of: (a) holders of 10% or more of stock in applicant and/or owner, if either is a corporation; or (b) holders of 10% or more of interest in applicant if partnership (per N.J.S.A. 40:55D-48.1).
6. N/A * Surface Water Management Plan acceptable to the Township Engineer.
* No change is proposed
7. N/A * Soil Erosion and Sediment Control Plan
* No change is proposed
8. N/A * Environmental Impact Study (when required by ordinance)
* No change is proposed
9. N/A Health Department approval of a septic system where sanitary sewers are not available.
10. Yes Completed flood plain development application (when required by ordinance)
11. N/A Proof of submission of completed application form for Morris County Soil Conservation District.
12. N/A Receipt of completed application form and required fees for Morris County Planning Board
13. Yes Each submission shall be drawn at an appropriate scale not less than 1" equals 100' and shall be submitted on one of two of the following standard sheet sizes (24" by 36" or 30" by 42")
14. N/A Traffic Impact Study for all applications involving the construction of more than twenty thousand square feet of building area.

ONCE THE APPLICATION HAS BEEN DEEMED COMPLETE THE APPLICANT SHALL SUBMIT EIGHTEEN COPIES OF ALL MATERIALS RELATED TO THE PENDING APPLICATION.

Site Plan Checklist

In addition the following information shall appear on all plans in order to be deemed complete:

- A. Yes A key map showing the entire tract, the zone in which the subject property and all property within 200' radius of the subject property including the tax map block and lot numbers and owners name. Said map to be drawn at a scale of 1" = 100'.

- B. Yes Title Block in accordance with the rules governing title blocks for professional engineers (N.J.S.A. 45:8-36);
 - 1. Name of the development, Pequannock Township, Morris County.
 - 2. Name, title, address and license number of the professional or professionals who prepared the plat or plan.
 - 3. Scale (written).
 - 4. Date of original preparation and of each subsequent revision thereof and a list of the specific revisions entered on each sheet.
 - 5. Existing block and lot numbers as they appear on the Township Tax Map.

- C. Yes
 - 1. North Arrow.
 - 2. Name, title, address and telephone number of the applicant.
 - 3. Name, title and address of the owner or owners of record.
 - 4. Graphic Scale.

- D. Yes Certification that the applicant is the owner of the land or his properly authorized agent, or that the owner has given his consent under an option agreement.

- E. Yes Approval Signature lines:
 - 1. Chairman
 - 2. Secretary

- F. Yes Acreage to the nearest hundredth of an acre and a computation of the area of the tract to be disturbed.

- G. N/A * Identification of wetlands per NJ Freshwater Wetlands Act.
(Affidavit of compliance required). Or permit from Army Corps of Engineers.
*No construction proposed

- H. Yes Identification of the Flood Hazard Area per FEMA maps dated July 3, 1986 as revised or submission of a perfected LOMA.

- I. Yes * The location of all existing water courses, easements, rights-of-way, streets, roads, highways, freeways, railroads, rivers, buildings, structures, or any other feature directly on the tract or off-tract in and within two hundred (200) feet, if it is deemed that such feature has an effect upon the use of subject property. * See aerial photograph provided

- J. Yes The location of all ground area of each building, structure, or any other land use.

- K. Yes * The location, capacity and size of proposed off street parking areas and loading and unloading facilities, including but not limited to aisle widths, location of bays and barriers. * No change is proposed. Front parking area presently undelineated proposed to remain as is.

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- L. Yes The location and treatment of proposed entrances and exits to the public right of way, including the possible utilization of traffic signals, channelization, acceleration and deceleration lane, additional width, and any other device necessary to traffic safety and/or convenience.
- M. N/A The location and identification of proposed open spaces, parks, recreation areas, or land to be dedicated to the Township or other public body.
- N. N/A Design or method of soil erosion and sediment control and location of same.
- O. N/A The location, design, species, height and type of landscaping, buffer areas, and screening devices.
- P. N/A The location and details of sidewalks, walkways and all other areas proposed to be devoted to pedestrian use.
- Q. Waiver requested The location and details of all subsurface structures; including storms sewers, sanitary sewers, telephone, electrical, gas, water, manholes, valve boxes, hydrants and other appurtenances, giving top and invert elevations, direction of flow, size of appurtenances, ownership, capacity, pressure leads, materials, type and projected routes. The location of existing structures such as water and sewer mains, utility structures, gas transmission lines and high-tension power lines on the tract and within two hundred (200) feet of its boundaries.
- R. Waiver requested * The specific location, design and details of signs and lighting fixtures including isolux diagrams for proposed fixtures. * No change is proposed
- S. Yes All existing lot lines per Township Tax Maps together with setbacks and yard dimensions as proposed, together with a table listing the required bulk areas for the zone, the proposed bulk dimensions and clearly identifying all variances required.
- T. N/A The entire property in question, even though only a portion of said property is involved in the site plan, provided however where it is physically impossible to show the entire tract on the required sheet, a key map is permitted.
- U. Yes Existing and proposed spot elevations at all building corners, all floor levels, center lines and ROW's of abutting roads top and bottom of curbs, property corners, gutters, and other pertinent locations based on U.S. Coast and Geodatic Datum.
- V. Waiver requested * Existing and proposed contours of the site at one foot intervals, unless slopes are greater than 10%, in which case two foot contours are permitted. * No change is proposed
- Site Plan Checklist
- W. N/A In the event a facility is to be constructed in stages, a sketch plan showing the entire facility shall be submitted in addition to the site plan for the particular stage under consideration.
- X. N/A Preliminary architectural plans for the proposed building or structures, indicating typical floor plans, elevations, height and general design or architectural styling.

Y. ^{Waiver requested *} _____ The location of all utilities, including heating and air conditioning which are external to the building and the method of screening. This section shall include the location of the trash removal area. * No change is proposed

Z. ^{Waiver requested *} _____ If service for utilities (telephone, electric, water, sewer etc.) is to be provided by an existing utility company, a letter must be submitted from the company stating that service will be available before issuance of any Certificate of Occupancy.
* No change is proposed

AA. ^{Waiver requested *} _____ Plans, typical cross sections and construction details, horizontal and vertical alignments of the centerline of all proposed streets and of all existing street at the point of intersection with the proposed street. * No change is proposed

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PEQUANNOCK TOWNSHIP
VARIANCE CHECKLIST

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2. Yes 2 copies of the plat (an additional 18 copies will be required once the application has been deemed complete).
3. Yes Payment of the administrative and escrow review deposits.
4. Yes Proof of payment of taxes signed by the Tax Collector.
5. Yes Names and address of: (a) holders of 10% or more of stock in applicant and/or owner, if either is a corporation; or (b) holders of 10% or more of interest in applicant if partnership (per N.J.S.A. 40:55D-48.1).
6. N/A In the case where a building or structure is to be built on a vacant parcel of land, the applicant shall submit Health Department approval of a septic system where sanitary sewers are not available.
7. Yes Completed flood plain development application (where required by ordinance)
8. Yes Each submission shall be drawn at an appropriate scale not less than 1" equals 100' and shall be submitted on one of four of the following standard sheet sizes (8 1/2" x 13"; 15" x 21"; 24" x 36" or 30" x 42")
9. * See comment below ALL USE VARIANCE applications shall submit a report prepared by a licensed professional planner indicating the special reasons, zoning impacts and similar data under which the application is being prepared.
* Completeness waiver requested. Planner's Report will be submitted at least 20 days prior to a public hearing.

ONCE THE APPLICATION HAS BEEN DEEMED COMPLETE THE APPLICANT SHALL PROVIDE EIGHTEEN COPIES OF ALL MATERIALS RELATING TO THE PENDING APPLICATION.

In addition, the following information shall appear on all plans in order to be deemed complete:

- A. Yes A key map showing the entire tract, the zone in which the subject property and all property within 200' radius of the subject property including the tax map block and lot numbers and owners name. Said map to be drawn at a scale of 1" = 100'.

Variance Checklist

- B. Yes Title Block in accordance with the rules governing title blocks for professional engineers (N.J.S.A. 45:8-36);

- 1. Name, title, address and license number of the professional or professionals who prepared the plat or plan.
 - 2. Scale (both graphic and written).
 - 3. Date of original preparation and of each subsequent revision thereof and a list of the specific revisions entered on each sheet.
 - 4. Existing block and lot numbers as they appear on the Township Tax Map.
- C. Yes
- 1. North Arrow.
 - 2. Name, title, address and telephone number of the applicant.
 - 3. Name, title and address of the owner or owners of record.
 - 4. Graphic Scale.
- D. Yes Certification that the applicant is the owner of the land or his properly authorized agent, or that the owner has given his consent under an option agreement.
- E. Yes Approval Signature lines:
- 1. Chairman
 - 2. Secretary
- F. Yes Acreage to the nearest hundredth of an acre and a computation of the area of the tract to be disturbed.
- G. Yes Identification of wetlands per NJ Freshwater Wetlands Act.
(Affidavit of compliance required). Or permit from Army Corps of Engineers.
- H. Yes Identification of the Flood Hazard Area per FEMA maps dated July 3, 1986 as revised or submission of a perfected LOMA.
- I. Yes The location of all existing water courses, wooded areas, and major trees (trees with a six inch or greater caliper as measured three feet above ground shall be individually identified if they are to be disturbed during construction), easements, right-of-ways and streets.
- J. Yes All existing lot lines per Township Tax Map; setbacks and yard dimensions as proposed, together with a table listing the required bulk areas for the zone, the proposed bulk dimensions and clearly identifying all variances required.
- K. Yes Preliminary architectural plans for the proposed building or structures, indicating typical floor plans, elevations, height and general design or architectural styling.
- L. N/A The location of the septic system if the structure is not served by sanitary sewer.
- Variance Checklist
- M. X The location of all existing and proposed principle buildings or structures and the location of all existing and proposed accessory structures or buildings and the distance to the nearest property line for each.
- N. X The location, quantity and type of off-street parking where prohibited.

IN THE CASE OF BIFURCATED APPLICATIONS, THE APPLICANT SHALL SUBMIT THE APPROPRIATE SITE PLAN OR SUBDIVISION PLANS TO THIS BOARD FOR REVIEW FOLLOWING THE APPROVAL OF A USE VARIANCE. THE SITE PLAN OR SUBDIVISION APPLICATION SHALL BE DEEMED COMPLETE ONCE THEY ARE IN CONFORMANCE WITH THE APPROPRIATE CHECKLIST.

WHERE THE APPLICANT IS REQUESTING THE SIMULTANEOUS REVIEW OF THE USE VARIANCE AND THE SITE PLAN OR SUBDIVISION, NEITHER APPLICATION WILL BE DEEMED COMPLETE UNTIL ALL ITEMS ON THE APPROPRIATE CHECKLIST ARE SATISFIED.

Variance Checklist