



Procedures for Waste Disposal and Sanitation

HillviewMed Inc. will maintain sanitary conditions throughout the cannabis business premises.

In accordance with **NJAC 17:30-9.4(i)**, HillviewMed Inc. (“Hillview”) will maintain sanitary conditions throughout the cannabis business premises at all times.

- Hillview will implement a quality control program to ensure the safety and suitability for consumption of all cannabis products.
- Hillview will ensure the requirements of **NJAC 17:30-11.1(d)** are met by ensuring cultivation/manufacturing areas are maintained in clean and sanitary condition, heating and air conditioning systems avoid decomposition of chemicals, sewage and trash are maintained and disposed of in a timely and safe manner, hot and cold running water, soap or detergent, and air dryers or single source/disposable towels remain easily accessible to the manufacturing area.
- The sanitation and safety measures to be implemented will include written processes for contamination prevention, pest protection procedures, hand washing facilities, and scheduled inspections. This includes preventing cross-contamination of ingredients and preparations by ensuring that manufacturing equipment is thoroughly cleaned and sanitized after each use, and when necessary, prior to use, in accordance with **NJAC 17:30-11.3(c)**.
- Before employees enter the production areas, they will be required to change out of their street clothes in the employee locker room. Employees are expected to arrive at work already showered and clean so they may then put on their pre-sanitized uniforms, then gown prior to entry. Showering facilities will be available if necessary.
- Ensuring sanitary conditions are maintained during the transport of cannabis or cannabis products, each transport vehicle will be equipped with a secure lockbox or secure cargo area for the sanitary transport of cannabis products, in accordance with **NJAC 17:30-9.15(c)**, and will maintain a functioning heating and air conditioning system to ensure proper storage temperatures for cannabis and cannabis products.

Hillview will dispose of contaminated product consistent with all regulations.

Controlled waste materials for destruction may originate from several sources:

- Cannabis stems or other unusable plant materials generated at the manufacturing site.
- Cannabis containing extracts, concentrates, in-process materials, and bulk product that cannot be further processed into approvable packaged product.
- Packaged product determined to not meet the minimum safety standards or specifications for brand consistency or otherwise rejected by Hillview's quality assurance process.
- Any products that were subjected to improper storage conditions, including but not limited to: extreme temperatures, water damage, smoke, fires, or equipment failure.

Upon discovery of the unused, expired or otherwise unusable cannabis product or byproduct, Hillview will segregate these product(s) from all usable products and treat them as adulterated. Once segregated, the unusable product will be immediately contained within the appropriate single use or reusable container. All cannabis waste will be stored and disposed of in order to:

- Minimize the development of odors;
- Minimize the potential for waste to attract, harbor, or become a breeding place for pests;
- Protect against contamination of cannabis, contact surfaces, water supplies, and grounds surrounding the cannabis business; and
- Control hazardous waste to prevent contamination of cannabis, contact surfaces, water supplies, and grounds surrounding the cannabis business.

Consistent with **NJAC 17:30-9.14(a)**, when Hillview disposes of or destroys cannabis or cannabis material, Hillview will destroy it or render it unusable and shall create and maintain a written record of the disposal, weigh the cannabis, and update the inventory prior to disposal or destruction.

All materials awaiting disposal will be stored in a secured storage area quarantined after properly weighed and labeled until disposal. All of the above cannabis or cannabis products that are recalled or otherwise returned will be transported in a locked and secure storage compartment via a third- party transporting vehicle that has been approved by the Commission for this purpose.

Hillview will follow all procedures for waste disposal if its license expires or is revoked.

In accordance with **NJAC 17:30-09.14(b)**, if its license expires without being renewed or is revoked, Hillview will take immediate action to:

- Discontinue the production or sale of cannabis items.
- Weigh any cannabis in its inventory and update it in the inventory prior to disposing or destroying the product.
- Destroy or dispose of all unused cannabis or surplus inventory in its possession by providing it to the Commission for destruction within 72 hours of the license expiring.
- Create and maintain a written record of the disposal of the cannabis.

Hillview will track all cannabis or cannabis products intended for disposal.

In accordance with **NJAC 17:30-09.14(c)**, Hillview will notify the Commission, in writing, of the amount of cannabis destroyed within 10 business days after destroying the cannabis. This notification will include the form, weight, quantity and any other information requested by the Commission.

Hillview's Metrc system will allow it to track the number and amount of cannabis products intended for disposal. When the destruction of cannabis or cannabis products occurs, Hillview will keep a record of the following information:

- The date on which the cannabis or cannabis product was destroyed
- The name of the substance destroyed and its net weight on that date, before the destruction;
- The location at which it was destroyed;
- A brief description of the method of destruction;
- The names of the witnesses to the destruction; and
- If applicable, the name of the person who accompanied the product.

Hillview's Metrc system interface will enable Hillview to collect all inventory within the system in a centralized location for destruction. This list can be queried at any time by Hillview to determine the destroyed cannabis or cannabis products, or those awaiting disposal, to produce an auditable form for the Commission.

Hillview will contract with a Waste Management Service to pick up general commercial waste and have a designated waste container for recyclable's such as cardboard.